

2025-2026 District Annual Planning Governance Timeline

Date	Process	Action	Who
July-August	Fiscal	Review Enacted Budget	Cabinet/DC3
July- August	Evaluation	Evaluate Previous Budget and Planning Cycle	Cabinet
August	Planning	District Services Program Review (PR) Kick-Off	DSET
August-September	Evaluation	Committees Review Assessment Data (every other year) and Evaluate Progress on Prior Year Goals	DC3/DCAS/ Sub-Committees
September	Planning	Committee Goal Setting for Current Academic Year	DC3/DCAS/ Sub-Committees
September	Planning/Fiscal	Review Planning Memo and Adopted Budget	Cabinet
September-October	Planning	District Services Complete Annual PR Updates or Comprehensive Program Review	DSET
October-November	IR	Vision 2030 Access Presentation	Board of Trustees (Study Session)
November-December	Planning	FT Faculty Hiring Memo & Recruitment Initiated	Cabinet
December	Planning	Progress or Target Report (Draft-P1)	Cabinet
December	Planning	DSET Reviews and Ranks PR Requests	DSET
December-January	Fiscal	Prioritized PR Review Request Presented	Cabinet/DC3
January	IR/Fiscal	Summer & Fall Efficiency Target Payments Processed	Email Notification to College Presidents
January	Planning	Draft Planning Memo – Draft	Cabinet
January	Planning	Progress to Target Report (Final – P1)	Cabinet/DC3
February-March	Planning	Finalize Memo	Cabinet/DC3
March-April	IR	Vision 2030 Completion Presentation	Board of Trustees (Study Session)
April	Planning	Progress to Target Report (P2)	Cabinet/DC3
April	Fiscal	50% Law Calculations	Cabinet
April	IR	Review/Edit Committee Evaluation Survey (Administered every other year)	DSET

Date	Process	Action	Who
May	Fiscal	Discuss May Revise	Cabinet
May	Fiscal	Review Tentative Budget	DC3
June	IR Fiscal	Spring Efficiency Target Payments Processed	Email to College Presidents
June	Fiscal	Approval of Tentative Budget	Board of Trustees
June	Planning	Progress to Target (Final)	Cabinet
July	IR	Institutional Effectiveness Report & Presentation	Board of Trustees (Study Session)
July	Registrar	P3 Reporting	Board of Trustees