

2025-2026 District Annual Planning Governance Timeline

| Date | Process | Action | Who |
|-------------------|-----------------|--|--|
| July-August | Fiscal | Review Enacted Budget | Cabinet/DC3 |
| July- August | Evaluation | Evaluate Previous Budget and Planning Cycle | Cabinet |
| August | Planning | District Services Program Review (PR) Kick-Off | DSET |
| August-September | Evaluation | Committees Review Assessment Data (every other year) and Evaluate Progress on Prior Year Goals | DC3/DCAS/ Sub-Committees |
| September | Planning | Committee Goal Setting for Current Academic Year | DC3/DCAS/ Sub-Committees |
| September | Planning/Fiscal | Review Planning Memo and Adopted Budget | Cabinet |
| September-October | Planning | District Services Complete Annual PR Updates or Comprehensive Program Review | DSET |
| October-November | IR | Vision 2030 Access Presentation | Board of Trustees (Study Session) |
| November-December | Planning | FT Faculty Hiring Memo & Recruitment Initiated | Cabinet |
| December | Planning | Progress or Target Report (Draft-P1) | Cabinet |
| December | Planning | DSET Reviews and Ranks PR Requests | DSET |
| December-January | Fiscal | Prioritized PR Review Request Presented | Cabinet/DC3 |
| January | IR/Fiscal | Summer & Fall Efficiency Target Payments Processed | Email Notification to College Presidents |
| January | Planning | Draft Planning Memo – Draft | Cabinet |
| January | Planning | Progress to Target Report (Final – P1) | Cabinet/DC3 |
| February-March | Planning | Finalize Memo | Cabinet/DC3 |
| March-April | IR | Vision 2030 Completion Presentation | Board of Trustees (Study Session) |
| April | Planning | Progress to Target Report (P2) | Cabinet/DC3 |
| April | Fiscal | 50% Law Calculations | Cabinet |
| April | IR | Review/Edit Committee Evaluation Survey (Administered every other year) | DSET |

| Date | Process | Action | Who |
|-------------|----------------|---|-----------------------------------|
| May | Fiscal | Discuss May Revise | Cabinet |
| May | Fiscal | Review Tentative Budget | DC3 |
| June | IR Fiscal | Spring Efficiency Target Payments Processed | Email to College Presidents |
| June | Fiscal | Approval of Tentative Budget | Board of Trustees |
| June | Planning | Progress to Target (Final) | Cabinet |
| July | IR | Institutional Effectiveness Report & Presentation | Board of Trustees (Study Session) |
| July | Registrar | P3 Reporting | Board of Trustees |