



wccadmissionsinfo@yccd.edu



ycadmissions@yccd.edu

PASS/NO PASS GRADE REQUEST

Use this form to request to receive a Pass/No Pass grade for a course (one course per form). The following rules apply:

- Students may elect the Pass/No Pass option in a letter graded course until the last day of instruction for the class (before the final exam or final assignment is due).
- Students may elect to reverse a Pass/No Pass Grade Request back to a letter grade until the last day of instruction for the class (before the final exam or final assignment is due).
- Students are responsible for all assignments and exams required in the course, and they will be evaluated the same as letter graded students.
- The "P" grade will be awarded for work completed at "C" (satisfactory) or better and be counted toward the fulfillment of degree requirements. A grade of "D" or "F" work will result in an "NP" notation for the course. Pass/No Pass grades will not be counted in the student's grade point average, but the "NP" will be counted in Progress Probation.
- Students should consult with a counselor to discuss transferability of courses placed on the Pass/No Pass option.

This form must be received by Admissions and Records prior to the last day of instruction for the class (before the final exam or final assignment is due). Forms received after the class has ended will not be accepted.

Name: _____ Student ID#: _____

Phone #: _____ Home College: Yuba College Woodland Community College

Enrollment Term: Fall Spring Summer Year: _____

COURSE CODE	COURSE TITLE	CREDITS	DAYS	CLASS TIMES	INSTRUCTOR
Ex: ART-5-D9041	Art Appreciation	3	MW	9:00-10:15am	E. Degas

I have read the information listed above. I understand it is my responsibility for placing this class on the Pass/No Pass option.

Student Signature: _____ Date: _____

OFFICE USE ONLY: Processed by: _____ Date: _____