



## Addendum No. 1

### RFP 21-13 Woodland Community College Performing Arts and Culinary Services Project, DSA IOR Comprehensive Services

#### Clarifications:

1. The RFQ/RFP packages and the Public Bid Opening will be held on **January 11, 2022 at 3:00PM.** The original time was 1pm but this has been delayed 2 hours **to 3pm.** **Please make sure your packages are received at the District Offices before 3pm sharp at:**

**Yuba Community College District, District Offices**

Attention: David Willis

Suite 200 (second floor)

425 Plumas Blvd.

Yuba City, California, 95901

2. **Question:** RFP Section 2.0 D3- Requires daily reports. Are daily visits a requirement of this contract?

**Answer:** Weekly reports are required in writing and to be reviewed at the weekly project team meetings. Other follow-up inspections/reports may be needed to provide timely support for the project.

3. **Question:** It is the Owners expectation that multiple inspectors are required?

**Answer:** No. Just one Class I DSA IOR is required for this project

4. **Question:** Has the Special Inspection/Lab been chosen?

**Answer:** No, not yet. The District will likely award this contract in March 2022.

5. **Question:** Has or will DSA be issuing a DSA 103 TI List?

**Answer:** Yes. Please refer to the following link:

[https://goyccd-my.sharepoint.com/:f/g/personal/w0398409\\_yccd\\_edu/EkIXN2Ajb\\_RIrYVHRWGsaXgBwUc-U5\\_ePJ\\_XvQBrfhKU7q?e=SKFK9o](https://goyccd-my.sharepoint.com/:f/g/personal/w0398409_yccd_edu/EkIXN2Ajb_RIrYVHRWGsaXgBwUc-U5_ePJ_XvQBrfhKU7q?e=SKFK9o)

The above link includes the RFQ/RFP, DSA Approved drawings and specifications, and DSA form 103 A TI list.



### **Updated Bid Requirements:**

1. Appendix A, B, and C apply as per the RFP without changes.
2. Appendix D: Non-Collusion Affidavit Form—**Omitted, Not Applicable to this RFP.**
3. Appendix E: YCCD Professional Services Agreement, **No longer required to be submitted with proposal.** This agreement can be processed after the District has selected the successful DSA IOR Firm.
4. Appendix F: Proposal Signature Form, **without notary requirement**
5. Updated Appendix G: Statement of Qualifications Form per the following 5 short questions:

#### **Appendix G: (Greatly Shortened) Statement of Qualifications Form**

**The Firm shall furnish the following information. Failure to comply with this requirement will render the submittal informal and may cause its rejection. Additional sheets may be attached if necessary.**

1. Please list and describe on separate sheets three (3) minimum project references with current contact information.

#### **Scoring Criteria:**

- A. Experience with Performing Arts Theaters or Culinary Services type projects in the past 15 years. (25) points
- B. At least one (1) Project with value of at least \$25,000,000 in the past 15 years. At least two (2) projects with a value of at least \$10,000,000 in the past 10 years. (25) points

**Note:** Please do the best you can in providing similar “like” projects that meet the above criteria.

Total points for Question 1: up to 50 points

Use separate sheet as needed.

2. Please describe the Capability/Capacity of your Firm. Please provide a comprehensive list of Division of the State Architect (DSA) Inspectors of Record (IOR) that can perform the required DSA IOR services for this project. Please List start, completion dates, value of the projects that this Firm is currently providing DSA IOR services. If awarded to this Firm, will the DSA IOR make this their sole priority project from start to finish or will other projects also be supported by this DSA IOR services Firm?

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(Up to 25 points.)



3. Please describe the Firm's commitment to maintaining a construction schedule. Please describe specific actions the Firm will take to provide timely DSA IOR services to help support and maintain the Project schedule.

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(Up to 25 points.)

4. Please describe the Firm's commitment to meeting regularly at project team meetings, maintaining positive communication, providing progress updates, and providing timely support information during the Project. Please describe specific actions the Firm will commit to maintain a positive relationship with the District and the Contractor through the above description:

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(Up to 25 points.)

5. Please also provide your current DSA certification documentation. No points. This is a minimum requirement. This project requires a DSA class I certification.

**Typical Interview Questions: (45 minutes long)**

1. General Introductions of DSA IOR and other support staff as applicable. 0 points
2. Follow-up to questions 1 through 4 above. Up to 15 points
3. General discussion regarding previous projects. Up to 15 points
4. General discussion regarding Performing Arts Theater and Culinary Services type projects. Up to 20 points
5. General discussion regarding ongoing or previously awarded DSA IOR Firm projects through this project's schedule. Up to 20 points
6. Verification of availability to support this project. Up to 20 points
7. Problem solving processes and how issues are typically addressed. Up to 15 points
8. Project close-out process approach. Up to 15 points
9. Questions for the District? 0 points

Total possible points: 125



**Qualification Criteria:**

Questions 1 through 5 (125 points possible) To be considered for a Finalist Interview, each Firm must score at least 110 points.

Not scoring the minimum threshold value of 110 points for questions 1 through 5 will render the Firm “not best qualified”.

**Note:** The District can disqualify a Firm (at its sole discretion).

The top 1 to 3 Firms will be interviewed. Interview (125 points possible)

The Firm must be first pre-qualified. Then, if pre-qualified, the proposal for DSA IOR services will be considered.

**The End.**