



Addendum No. 1

RFP 21-11 YC Fire Alarm System Project, DSA IOR Comprehensive Services

Date: 12/07/2021

Clarifications:

1. **Question:** RFP Section 2.0 D3- Requires daily reports. Are daily visits a requirement of this contract?

Answer: Weekly reports are required.

2. **Question:** It is the Owners expectation that multiple inspectors are required?

Answer: No. Just one Class III or higher DSA IOR is required for this project.

3. **Question:** Has the Special Inspection/Lab been chosen?

Answer: No, not yet. The District will likely award this contract in February 2022.

4. **Question:** Has or will DSA be issuing a DSA 103 TI List?

Answer: No. DSA has determined there is no need to generate this testing and inspections list for this project.



Updated Bid Requirements:

1. Appendix A, B, and C apply as per the RFP without changes.
2. Appendix D: Non-Collusion Affidavit Form—**Omitted, Not Applicable to this RFP.**
3. Appendix E: YCCD Professional Services Agreement, **No longer required to be submitted with proposal.** This agreement can be processed after the District has selected the successful DSA IOR Firm.
4. Appendix F: Proposal Signature Form, **without notary requirement**
5. Updated Appendix G: Statement of Qualifications Form per the following 4 short questions:

Appendix G: (Shortened) Statement of Qualifications Form

The Firm shall furnish the following information. Failure to comply with this requirement will render the submittal informal and may cause its rejection. Additional sheets may be attached if necessary.

1. Please list and describe on separate sheets three (3) minimum project references with current contact information.

Scoring Criteria:

- A. Experience with Fire Alarm Systems projects in the past 10 years (25) points
- B. At least three (3) Projects with value of at least \$3,000,000 in the past 10 years (25) points

Total points for Question 1: up to 50 points

Use separate sheet as needed.

2. Please describe the Capability/Capacity of your Firm. Please provide a comprehensive list of Division of the State Architect (DSA) Inspectors of Record (IOR) that can perform the required DSA IOR services for this project. Please List start, completion dates, value of the projects of the projects that this Firm is providing DSA IOR services and which DSA IOR's are performing the services.

(Up to 25 points.)

3. Please describe the Firm's commitment to maintaining a construction schedule. Please describe specific actions the Firm will take to provide timely DSA IOR services to help support and maintain the Project schedule.

(Up to 25 points.)



4. Please describe the Firm's commitment to meeting regularly at project team meetings, maintaining positive communication, providing progress updates, and providing timely support information during the Project. Please describe specific actions the Firm will commit to maintain a positive relationship with the District and the applicable College through the above description:

(Up to 25 points.)

5. Please also provide your current DSA certification documentation. No points. This is a minimum requirement.

Typical Interview Questions: (45 minutes long)

1. General Introductions of DSA IOR and other support staff as applicable. 0 points
2. Follow-up to questions 1 through 4 above. Up to 10 points
3. General discussion regarding previous projects. Up to 10 points
4. General discussion regarding Fire Alarm Systems projects. Up to 20 points
5. How will the 3pm to 11:30pm M-F schedule be supported? Up to 20 points
6. General discussion regarding ongoing projects through this project's schedule. Up to 20 points
7. Verification of availability to support this project. Up to 15 points
8. Problem solving processes and how they are typically addressed. Up to 15 points
9. Project close-out process approach. Up to 15 points
10. Questions for the District? 0 points

Total possible points: 125

Qualification Criteria:

Questions 1 through 5 (125 points possible) To be considered for a Finalist Interview, each Firm must score at least 110 points.

Not scoring the minimum threshold value of 110 points for questions 1 through 5 will render the Firm "not best qualified".

Note: The District can disqualify a Firm (at its sole discretion).

The top 1 to 3 Firms will be interviewed. Interview (125 points possible)

The Firm must be first pre-qualified. Then, if pre-qualified, the proposal for DSA IOR services will be considered.



The End.