

## YCCD Strategic Plan Development - Key Activities and Target Dates

ACTIVITY	ELEMENT	DUE DATE	PRIMARILY RESPONSIBLE	STATUS
Attend IFTF Training	Professional Development	Sept 14-25		Completed
Finalize new Integrated Planning Framework	Planning	Sept 2020	DCAS Committee	Completed
Center of Excellence Labor Market Profiles	Data	Sept 2020	Fowler	Completed
Finalize data projects (Hannover)	Data	Sept 2020	District IR	Completed
Develop Plan for IFTF Consulting support and create calendar for onboarding webinars, design jams, trainings and monthly support meetings	Professional Development	Oct 2020	Lolland	Completed
Strategic Planning Web Page	Communication	Oct 2020	Lolland/Skillman	Completed
Create Communication Plan	Communication	Oct/Nov	Dotson/Lolland	Completed
Identify College Leaders to Support Community Futures Summits	Planning	Oct/Nov 2020	Dotson/Pimentel	Completed
Present process to Associated Students and solicit students participation in Community of Practice	Communication	Nov 2020	Lolland	Completed
Schedule Community Focus Groups/Summit	Planning	Nov 2020	Dotson/Pimentel	Completed
Survey all College/District Stakeholder Groups to Gather Input on Strategic Plan	Data	Nov 2020	District IR	Completed
Design YCCD Foresight Community of Practice	Planning	Dec 2020	DC3	Completed
Community Needs and Brand Perception Survey	Data	Dec 2020	Hanover Research	Completed
Collect and review community planning documents	Data	Jan 2021	Leal/Lolland	Completed

ACTIVITY	ELEMENT	DUE DATE	PRIMARILY RESPONSIBLE	STATUS
Board Retreat: 1/14/21, 9AM-1:30PM	Plan Development: Presentation of Community Survey data, IFTF activity, Strategic Plan survey results, creation of guiding principles for plan development to guide DC3's writing teams	Jan 2021	Facilitators	Completed
Host "Future Summits" for internal constituents - Flex Week (YC: 1/22/21, 9:00-10:30AM, WCC: 1/22/21, 1-2:30PM)	Summit	Jan 2021	Facilitators	Completed
Departing Students Survey and Analysis	Data	Jan 2021	Hanover Research	Completed
Host "Future Summit" for community constituents	Summit	Jan/Feb 2021	Facilitators/College Leads	Completed
Write theme report	Data	February 2021	Facilitators	Completed
Review draft strategic plan mission, vision and values and draft theme reports at DC3	Plan Development: Feedback on drafts	March 2021	DC3	Completed
Share final executive summary of the theme reports with attendees & external constituent groups	Plan Development: Feedback on drafts	April 2021	Presidents	Completed
Obtain feedback from the BOT at April Retreat or Policy and Student Success Committee	Plan Development: Feedback on drafts	April 2021	Lolland	Completed
Obtain feedback at ASYC & ASWCC meetings on draft mission, vision, and values	Plan Development: Feedback on drafts	April 2021	Lolland	Completed
Internal Constituent Feedback Survey on Draft Strategic Plan	Plan Development: Feedback on drafts	April 2021	District IR	Completed
Writing team leads meet to prioritize feedback and identify key themes that will guide the update to the strategic plan elements	Revision	May 2021	Writing Team Leads	Completed
Writing teams update drafts to ensure alignment and revise to ensure "one voice"	Revision	May 2021	DC3 Writing Teams	Completed
Board Retreat	Plan Development: BOT review and feedback on drafts written by DC3	July 2021		
Writing team leads incorporate BOT feedback	Revision	July 2021	Writing Team Leads	

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Community Forum and Press Release	Communication & Feedback	Aug 2021	Lolland	
Share drafts at College & DO convocations	Revision	Aug 2021	Lolland	
DC3 reviews draft	Revision	Aug 2021	DC3	
Strategic Plan design and creation of marketing materials	Plan Development	Sept 2021		
Plan Approval	Approval	Nov 2021		