

**Yuba Community College District
Citizens' Bond Oversight Committee
Minutes of the July 25, 2018 Regular Committee Meeting**

The Yuba Community College District Citizens' Bond Oversight Committee met on Wednesday, July 25, 2018 for a Regular Committee Meeting at the YCCD Board Room, room 201 & 202, 425 Plumas Blvd., Yuba City, CA 95991

Trustees Present: Deborah Barocio-Mirande, Jerrie Libby, Cynthia White, James White, Victoria Young

Absent: None

Guests: Michael Pasquale, Dr. Douglas Houston, Mazie Brewington, Katie Dobson, David Willis, GH Javaheripour, Michael White

1. Call To Order and Opening Items

1.01 Chancellor Houston called the meeting to order at 4:15 PM

1.02 Meeting Reminder: Please Mute or Turn Off Cell Phones

2. Approval of Agenda

2.01 Approval of Agenda

It is recommended that the Citizens' Bond Oversight Committee approve the July 25, 2018 Regular Committee Meeting agenda as presented.

Motion by Jerrie Libby, second by Deborah Barocio-Mirande.

Final Resolution: Motion Carries

Aye: Jerrie Libby, Deborah Barocio-Mirande, Victoria Young

3. Open Agenda and Public Comment

3.01 Open Agenda and Public Comment

None

4. Information

4.01 YCCD Governing Board President Welcome

YCCD Board President, Michael Pasquale, welcomed the committee members and thanked them for their willingness to serve on the Citizens' Oversight Committee.

4.02 Introductions and Meeting Overview

Chancellor Houston asked the committee and guests to introduce themselves and then provided an overview of the District, a brief history of past and current bond activity, and the committee's role to oversee the use of those funds.

4.03 Role of the Citizens' Bond Oversight Committee (CBOC)

Ms. Mazie Brewington introduced Bond Counsel, Ms. Katie Dobson of Jones Hall. Ms. Dobson reviewed a brief presentation which included the roles and responsibilities of the CBOC members. Ms. Dobson stressed to the members that the CBOC is not a decision making body, but is only to review and inform the public of the District's actions in using the bond funds. Additionally, the CBOC must issue one report each year summarizing the results of the CBOC review, confirming that the District spent bond proceeds on the types of projects approved by the District voters.

4.04 Review of CBOC Bylaws

Ms. Dobson reviewed the original bylaws with the members stating that the District is looking to fill a few more of the committee positions as required by law. Ms. Brewington reviewed the intended amendments to the bylaws and stated that, per the bylaws, the amendments will be

adopted by the YCCD Governing Board at the August 9th Regular Board meeting. The amended bylaws include information on Measure Q.

4.05 Measures J & Q Status Report and Bond Financial Report

David Willis, Director of Maintenance & Operations for the District, gave a brief update on the projects currently funded by Measures J and Q.

1. Energy Storage Projects – fully funded by Measure J funds
2. Vet Tech Relocation Project – partially funded by Measure J Series D funds
3. Roofing Renewal Project – fully funded by Measure J funds

Director Willis reported that once the planning is in full swing, a Master Summary Schedule will be produced and shared with the committee.

Ms. Brewington reviewed the Bond Program Costs Summary which provided a snapshot of the financials through June 30, 2018. All funds expensed at this time are Measure J Series D. The year to date funding is currently at \$3.8M with a remaining balance of \$2.3M.

4.06 Meeting Calendar

Chancellor Houston stated that the CBOC is required to meet annually, but in the past the meetings have been held on a quarterly basis due to the high volume of projects. The CBOC is required to produce an annual report and present it to the Governing Board prior to March 31, 2019. The Committee will meet again on Wednesday, January 16, 2019 at 4:00 PM in the YCCD District Office Board Room.

5. Action

5.01 Selection of Committee Chair

The Chancellor appointed Deborah Barocio-Mirande to serve an initial two year term as the Chair. The Committee selected Jerrie Libby as the initial Vice-Chair.

6. Adjournment

6.01 Adjournment

The meeting was adjourned at 5:24 PM