

**Yuba Community College District
Citizens' Bond Oversight Committee (CBOC) Meeting
Tuesday, January 21, 2020**

The Yuba Community College District Citizens' Bond Oversight Committee met on Tuesday, July 16, 2019 for a Regular Committee Meeting at Yuba Community College District Board Room, 425 Plumas Blvd., Suite 200, Yuba City, CA 95991; Yuba College, 2088 North Beale Road, Marysville, CA 95901, Building 100A, Room 4 (President's Conference Room); Woodland Community College, 2300 E. Gibson Rd., Woodland, CA 95776, Room 114; Lake County Campus, 15880 Dam Road Ext., Clearlake, CA 95422, Room 115.

1. Call to Order and Opening Items

1.01 Call to Order and Attendance

Committee Chair Deborah Barocio-Mirande called the meeting to order at 4:01 p.m.

Present: Deborah Barocio-Mirande, Cynthia White, James White, Jerrie Libby

Absent: Victoria Young

Guests: Mazie Brewington, Vice Chancellor YCCD Administrative Services; David Willis, YCCD Director Maintenance and Operations; Angelica Munoz (Recorder), Ben Leavitt, Cossolias, Wilson, Dominguez, Leavitt (CWDL)

1.02 Meeting Reminder: Please Mute or Turn off Cell Phones

2. Approval of Agenda

2.01 Approval of Agenda

It is recommended that the Citizens' Bond Oversight Committee approve the January 21, 2020 Regular Committee Meeting agenda as presented.

Motion by Cynthia White Second by Jerrie Libby

Final Resolution: Motion Carries

Aye: Jerrie Libby, Deborah Barocio-Mirande, Cynthia White, James White

Absent: Victoria Young

3. Approval of Minutes

3.01 Approval of Minutes

It is recommended that the Citizens' Bond Oversight Committee approve minutes from the July 16, 2019 Regular Committee Meeting.

Motion by James White; Second by Cynthia White

Final Resolution: Motion Carries

Aye: Jerrie Libby, Deborah Barocio-Mirande, Cynthia White, James White

Absent: Victoria Young

4. Open Agenda and Public Comment

4.01 Open Agenda and Public Comment

Mr. White passed out two letters to the editors he found in the Sun Harold and the Colusa Pioneer Review, regarding Measure C. One letter was from a Connie Wallhack and the other by Liz Cervantes. He mentioned it was a bad article and wanted to bring it as information. Mrs. Libby asked when it would be on the ballot. Mrs. Brewington stated it would be on the March ballot. Ms. White added March 3rd.

Ms. Libby stated that in 1998 the election primary was March 6th then it went back to June. Both democrats and republicans have central committees. At the time, she was the only one that got her papers. She could have picked anyone to be on her committee. When you mention the election most people ask when it is. Ms. Libby added Sutter County is trying to get a 1% sales tax. Ms. White thought that was a pretty big chunk. Ms. Libby expressed some of the biggest concerns are regarding the money and when it gets shifted. Ms. White added, the teachers are doing one for the state where 60% of the funds will go for local government to releases properties owned by corporations. They are paying a fraction of what they should be paying. 40% education and 60% to try and help local governments. They need money to operate.

5. Information

5.01 2018-19 Financial and Performance Audits-Measure J Funds

Ben Leavitt present on the 2018-2019 Financial and Performance Audits. Two reports were handed out. Mr. Leavitt explained they were broken down and covered different parts. He started with the Financial Audit and highlighted the following: They had an unmodified opinion, the highest opinion available, they noted no exceptions and there were no exceptions in the prior year either.

He moved onto the Performance Audit. This audit looks at the substances of the expenditures and compares them against the language used in the ballot. The selected 71.2% of all expenditures. They noted no exceptions to the performance.

Ms. Libby stated the bigger issues right now in the community is the other one they are going out for. The problem is they are paying a lot of interest and when the District goes out again they need to look at ones that can be paid faster. Mr. Leavitt explained the longer ones do tend to have more interest but there are lots of factors that the District looks at when they go out for a Bond. Ms. Brewington added 1.85 for the bonds we just sold. She also pointed out, on page 8 of the Financial Audit, the interest rate ranges can be found. Mr. Leavitt added the District can cancel out some of those higher rates when they go out for refunding. Ms. Brewington also pointed out page 11 where the principal and interest break downs can be found. The District provided schedules on the debt even though they are not required. Ms. Libby pointed out the 2020 fiscal year interest is a little over 1.1 million. Mr. Willis added it's over a 5 year period.

Mr. Leavitt thanked Ms. Brewington and her team for assisting them. He add the team was very patience and made them feel welcomed. The appreciate working in this kind of environment.

5.02 Measures J & Q Status Report and Bond Financial Report

Mr. Willis present the status report and went over the projects update.

Energy Storage-Close to completion. The TESLA, Lithium Battery are physically installed. Another company is doing an algorithm and they are finishing up their testing. The power shut down schedule at Woodland Community College will all them

to wrap it all up. Afterward a request to operate will be requested from PG&E. Both energy storages at Yuba College and Woodland along with the Solar at Woodland should be online by mid-February. Mr. White asked if both colleges will be completely self-sufficient. Mr. Willis explained 113% will be generated but will rely on the grid for the time hours. Mr. White asked if the storage was supposed to be used for that. Mr. Willis explained it couldn't be used that way. The storage can only be used to offset the peak hour demands. Mr. White asked how Colusa and Lake fit into this. Mr. Willis stated there is not solar at lake but there is in Colusa. There is a large solar array behind Woodland Community College that is tied to the grid and on a respite system. The District gets paid for generation and that offsets power used at Lake.

Roof replacement project –They completed a roof project at Yuba College last year that was voted project of the year across the U.S. Mr. Willis thanked Mazie for her support and recognition. They have a 25 year no cost warranty. If there is a leak, the manufacture will repair at no cost. They have also reduced maintenance cost and there has been no damage inside due to water. Mr. White asked if it is inspected annually. Mr. Willis confirmed and added they check to make sure nothing is on the roof to cause damage. Ms. White asked if they pay for the annual inspections. Mr. Willis explained they do not pay for the inspections but there are services they can do such as clean off the roof that they will charge for. The District current clears the roof. There has not been a leak in the roof since the repair.

On item number 2, listed as a replacement, the Divisions of The State architect has approved the drawings and they are going out for a bid.

On item number 3, the transformer at Yuba College, needs to be replaced due to leaking oil. The drawings are nearly completed. Ms. White asked how long this will take. Mr. Willis explained it will take about a month but the building will not be off-line. There will be a 6 month order period. In the meantime Mr. Willis has been checking it to make sure it has enough oil.

The WCC 800 Corridor remodel has gone out for bid. It was awarded to RBH construction will be completed end of June. They will be adding LED lighting and this will brighten up a hallway. Ms. Brewington pointed out the corridor project is split.

The Woodland Community College (WCC) Performing Arts project is moving at a fast pace. The planning committee has been on tours and meeting frequently. Mr. Willis explained this was a new building as WCC currently doesn't have a Performing Arts building. They would like high school students to get a college experience at WCC. It will seat about 350 people and will have a culinary arts components. It will also an art and music program. Ms. White asked if it will be supportive of the Mondavi center. Mr. Willis explained there are very few facilities like this in this area. They could have dinner and a theater. Ms. White asked what the budget was and Mr. Willis explained it was on the report.

Ms. White asked if the agenda and all materials could be provided to them in advance. In the past it was all in a binder. Ms. Brewington was unaware this had been the past practice, but said those items could be provided.

Ms. Brewington went through the Cost report ending December 31, 2019. She went over the numbers on the report and highlighted the following: Vet tech project has been completed and closed, the multi building roof has also been closed out and the fire alarm project proposal has been submitted to the state but they are still trying to advocate for funding. The chiller project has been complete, the Building 700 electrical project has not had anything charged against it as of December 31, 2019. Mr. Willis added this has been holding invoices until the work has been completed.

Building 800 is part of a project the District would like to do in the future. The District is currently only working on the drawings only for the Performing Arts project. The State awarded a match of a little over 18 million. The District will also add additional resources to it. The year to date amount is a little over 6.2 million. The expenditures were a little over 4.5 million leaving a remaining balance of 1.7 million. The District will reconcile some projects with Measure Q and the focus will be the Performing Arts project. Mr. Willis added partnerships will relieve some of the funding needed, and will allow them to repurpose some of the funds. He added Jay Lowden, the Director of the Foundation was reaching out to people to building relationships and find donors. Ms. Brewington added he was also bringing up a new website and it was very informative.

6. Action

6.01 2018-19 CBOC Annual report to the Community

It is recommended that the Citizens' Bond Oversight Committee approve the 2018-19 CBOC Annual report to the Community.

Motion by Cynthia White; Second by Jerrie Libby

Final Resolution: Motion Carries

Aye: Jerrie Libby, Deborah Barocio-Mirande, Cynthia White, James White

Absent: Victoria Young

Ms. Brewington would like to take the report to the Board in February. The layout is the same as last year. The information has been updated. The reports are only for the fiscal year ending June 2019. Information on the auditors review is also included. Last year a postcard was sent out but this year due to the lack of pictures, a postcard will not be sent out. A picture of the ribbon cutting of the Yuba College Solar project is included in the report. Ms. White asked if the report would be mailed out. Ms. Brewington explained it would not be and a message was included on last year's postcard stating that the newsletter would be available online. They will also be posted in local libraries, Chambers and other local offices. Ms. Brewington also added it will probably be worthwhile sending them out again in the future as things gets busier. Ms. Libby asked how the District gets the names and address of who to send them to. Ms. Brewington explained the District gets all the zip codes in the District service area and obtains the addresses in those zip codes. Premier Print assisted in this process last year.

6.02 2020-2021 Meeting Calendar

It is recommended that the Citizens' Bond Oversight Committee adopt a 2020-2021 Meeting Calendar. The CBOC will meet every six months, with the next meeting scheduled on Tuesday, July 21, 2020 at 4:00 PM at the District Office.

Motion by: Jerrie Libby; Second by: Cynthia White

Final Resolution: Motion Carries

Ayes: Jerrie Libby, Deborah Barocio-Mirande, Cynthia White, James White

Absent: Victoria Young

The CBOC president will need to present at the next Board Meeting on Feb. 13, 2020. The selection of the new chair and membership for all will be on the agenda. Ms. Barocio-Mirande added that additional people were needed. Ms. Brewington asked if everyone had a copy of the bi-laws and suggested Ms. Munoz to send them out again.

7. Adjournment

7.01 Adjournment

The Committee Chair adjourned the meeting at 5:35 p.m.