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**Human Resources  
Development and  
Personnel Services**

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**Yuba Community College  
District**

2088 North Beale Rd.  
Marysville, CA 95901

Yuba College  
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Marysville, CA 95901

Woodland Community College  
2300 E. Gibson Rd.  
Woodland, CA 95776

Yuba College - Clear Lake Campus  
15880 Dam Road Extension  
Clearlake, CA 95422

**TO:** \_\_\_\_\_

**FROM:** Jacques S. Whitfield  
Director, Human Resources Development/Personnel Services

**DATE:** April 27, 2012

**RE:** Permanent Employee Tuberculosis (TB) Examination

Your TB Expires: \_\_\_\_\_

This memo acknowledges that you are a permanent employee of Yuba Community College District, and in accordance with BP 7330 (below) and Education Code 87408 and 87408.6, our records indicate you are due for a routine TB examination. Compliance deadline for Human Resources to receive renewal documentation is **June 30, 2012**.

It is at the employee's expense to schedule a TB examination at either a local clinic or personal physician, and forward the verification certificate to the Human Resources Office. For further information, phone 741-6976 or e-mail Claudette Michel at [cmichel3@yccd.edu](mailto:cmichel3@yccd.edu).

**BP 7330 Communicable Disease**

***Reference: Education Code Sections 87408; 87408.6; 88021***

All newly hired academic employees shall have on file a medical certificate indicating freedom from communicable diseases, including tuberculosis. No academic employee shall commence service until such medical certificate has been provided to the District.

All newly hired employees must show that they have been examined within the past 60 days to determine that they are free from active tuberculosis. All employees shall be required to undergo an examination within four years of employment and every four years thereafter, to determine if they are free from tuberculosis.

See Administrative Procedure 7330

Reviewed: July 14, 2010

Adopted: July 21, 2004