

**Yuba Community College District Faculty Evaluation Form IE 1S  
Counseling Addendum**

**A. Evaluation**

4 = Exceeds Expectations, 3 = Meets Expectations, 2 = Marginal, and 1 = Unacceptable

Counselor Performance and Organization

4    3    2    1

In your assessment, consider the following:

       

- Adjusts counseling methodologies for students with special or different needs
- Provides evidence that the dignity of the individual/student is respected
- Develops and communicates appropriate, complete and accurate information to students, e.g., transfer agreements, education plans, and petitions

In your assessment as a supervisor, consider also the following:

       

- Meets with students per schedule, for appointments and/or Walk-ins
- Meets other counselor obligations on time
- Updates and returns case notes and other student files in a timely manner

**Explanation of Assessment:**