

ADJUNCT FACULTY MEMBER EVALUATION REPORT

In this report the evaluator should express (A) her/his evaluation of the adjunct faculty member's performance based upon class visit(s) or upon observation of the adjunct faculty member's work in his/her other assigned position. The evaluator will also present a (B) total impression of the individual as a member of the College staff, particularly regarding responsibilities normally in addition to a faculty member's regular assignment. The report will cover, but not be limited to, observations of the following: (1) acceptance of responsibility; (2) effectiveness of communications; (3) effectiveness of instruction; (4) expertise in subject matter or skill in non-teaching assignment; and (5) techniques of instruction/skill in accomplishing non-instructional responsibilities.

NAME OF FACULTY MEMBER OBSERVED:

Date of Observation:

Class Hour:

Length of Observation:

Department and No. of Course or Title of other Assigned Position:

EVALUATION: (if necessary, use additional paper)

(1) Acceptance of responsibility:

(2) Effectiveness of communication:

(3) Effectiveness of instruction:

(4) Expertise in subject matter/skill in non-teaching assignment:

(5) Techniques of instruction/skill in accomplishing non-instructional responsibilities:

SATISFACTORY NEEDS IMPROVEMENT UNSATISFACTORY
RECOMMENDATION(S) FOR IMPROVEMENT:

Signature of Evaluator: _____ Date: _____

Title of Evaluator: _____

I have had the opportunity to read this report and discuss it with the evaluator. I recognize that I have the right to write comments regarding this evaluation and to carry out any additional self-evaluation that I wish to include.

Signature of Adjunct
Faculty Member: _____ Date: _____