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Subject: Covid-19 Planning Update
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Good Afternoon:

In light of the decision made by the California State University System and some of our neighboring community colleges to offer only online instruction for the summer and fall terms, I want to take a few moments of your time to provide some background on the planning at YCCD.

In April the Chancellor's Cabinet, which is comprised of leadership from both colleges and the District, made a decision to move forward with some in-person courses, but to emphasize online offerings for the summer term. We also agreed to set the date of June 1 to reevaluate our decision based on conditions at that time and in consultation with local public health officials.

Our reasoning took into consideration data from our local county public health departments and a desire to provide maximum flexibility for our students. We understand that we have many students that prefer a traditional classroom instruction; we have students that have technology and housing challenges that make distance education difficult; and we have CTE classes and labs that due to accreditation must be offered in a face-to-face modality.

When looking at the whole schedule of classes for the summer, we will only be offering a limited number of face-to-face offerings. Woodland Community College is planning 17 sections of face-to-face instruction; the Lake County Campus is planning eight sections; and Yuba College is updating their summer schedule and plans to offer the majority of courses in a distance education modality. Yuba College will complete the update of their schedule by this Friday, and my understanding is that deans are working with faculty to determine which courses to transition to DE.

To prepare for a return to face-to-face instruction, the District/College Safety Work Group and staff are diligently working to prepare campuses for the possible return of students. Some specific actions that have been completed, or are currently underway include:

- Ensuring we have enough masks available for staff if county health orders require them or if a staff member feels more comfortable with a mask.
- Deep cleaning of campus facilities has been completed and an elevated level of cleaning will be maintained moving forward.
- Social distancing cues and additional safety measures are being installed including: signage, floor markings, sneeze guards, hand-sanitizing dispensers; changing configuration of classrooms, office and common student spaces; and procuring additional IT needs.
- Sample template language on social distancing and face covering protocols that is compliant with county health orders is being prepared for inclusion in course syllabi.
- Software is being researched to manage lines in high impact student service areas.
- Rotation of employee schedules are being developed to provide proper social distancing.

It is important as we move forward that we adhere to the guidance for each campus that comes from their local public health officials. We anticipate at this time facial coverings will be required for all employees and students, as well requirements for social distancing.

In addition to a planned return of limited face-to-face instruction at all campuses, both colleges are planning a "soft" reopening of the campus on June 1 (conditions permitting) to deliver some core

essential student services. This again, is being done to meet the critical needs of our students.

Finally, I would like to provide a brief update on the CARES Act and the emergency financial support that will be provided to students in the district. YCCD has \$2,988,867 from the CARES Act that will be distributed to YCCD students as direct financial assistance to help cover emergency costs that they have incurred because of the disruption of campus operations related to the corona virus. A task force, under the leadership of Jeremy Brown, has developed a plan for distribution of funds based on financial need and enrolled units. Awards range from \$250 to \$500 for eligible students. The criteria used for the award modeling emphasized financial need and broad distribution. Undocumented/DACA students and non-credit ESL students will receive the same award amounts from AB 19 funds. Funds will be distributed to students by May 22nd.

Thank you for your dedication, hard work and flexibility during these difficult and uncertain times.

Warm Regards,

Sonja

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