

Dear Colleagues,

I hope this e-mail finds you well and that you enjoyed some time off during spring break.

On Friday, Chancellor Houston announced that we are transitioning all of our student services to remote and that includes the "on-site" services we identified two weeks ago (DSPS, Library/Computer Lab, Veterans, and Food Pantry). This shift will begin this week and will be in effect until further notice (Lake will complete the transition by Friday, April 10).

Custodial, police, and IT services will remain on campus. There were a variety of factors that contributed to this change including the growing number of coronavirus cases in our region, access to testing, and the anxiety that many of our staff are feeling over the health crisis. This was not an easy decision because we all understand the needs of our students however, the safety of our staff and faculty remain our number one priority. At this time we believe it's best to further reduce the number of people on the campuses as much as possible.

Below is additional information that may be helpful about the transition:

- Please see the attached college service guide that will be posted on our website and sent to our students with the contact information for remote student services.
- On Wednesday we will begin to distribute laptops to students at the Woodland (Media Services, Building 800) and Lake Campuses. Priority for laptops will be given to students who signed in and used our computer lab during the last two weeks. Laptops will need to be returned by the end of the semester.
- WiFi in our parking lots in Lake, Colusa, and Woodland (in front of building 700) continue to function. IT is planning to install additional Access Points in the parking lots to expand access and capacity in the coming weeks.
- Students will be able to drop off forms or documents in the "Library Book Drop" at the Woodland Campus. Staff will be checking it regularly and distributing the mail accordingly.
- Students who need food assistance will be directed to the Yolo Food Bank in Woodland; <https://yolofoodbank.org/get-help/>. Students will continue have access to food assistance including home delivery service in Yolo County during this pandemic. Kasey is working with Steve to develop an alternative option for the food pantry at our Lake County Campus with the support of our DO.
- Staff and faculty will continue to have access to their work spaces (classrooms, offices, labs etc.), but will have to sanitize their own work space after use. Custodial staff will continue to focus on cleaning the main throughways in all of the college buildings.

I truly appreciate everything you are doing during these very tumultuous times to continue the good work of educating and serving our students. Stay safe and healthy.

Art Pimentel, Ed.D.
President
Woodland Community College

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