

**Yuba Community College District
Notification of Guest Lecturers and Speakers**

Class _____
Dept. _____ No. _____ Title _____ Room _____

Name of Guest: _____ **Date of Visit:** ____/____/____

Topic and/or additional information:

Instructor Name: _____

Instructor Signature: _____ **Date:** _____

NOTE: When bringing guests on campus, [AP 3950, Hosting Elected Officials, Dignitaries and Guest Speakers](#), must be followed. To determine how the procedure applies to your guest, please contact the Office of the College President or the Office of the Chancellor.

This form is to be filed with the appropriate division/campus/dean