

## ACADEMIC RESERVE FORM

Date:	
Instructor:	
Other Instructors?	
Donation?	(circle one) Yes or No
Course Name:	
Course I.D.:	
Price of Book:	
Circulation Rule:	<input type="checkbox"/> 30 Minutes <input type="checkbox"/> 1 Hour <input type="checkbox"/> 2 Hours <input type="checkbox"/> 2 Hours O/N <input type="checkbox"/> 1 Day <input type="checkbox"/> 4 Days <input type="checkbox"/> 7 Days <input type="checkbox"/> 14 Days <input type="checkbox"/> In Library Use Only
	<b>Please note that it may take up to <u>4 days</u> for your material to be entered into the database, labeled, and placed on the reserve shelf.</b>