

**Yuba Community College District
Measure J Bond Program
RFQ 10-001J, On-Call Professional Services
Questions Answers
Effective: March 2, 2010**

#	Question	Answer
1	Who are the selected architect firms for Measure J?	Firms currently providing AE services to the District on Measure J Bond Projects are: tBP; LPAS; Beverly Prior Architects; ImageWorks Architecture, Inc; HGA; DLR Group; SKW; Gelfand; TLCD; gkk works;
2	What firms are incumbant or recent consultants to the District for discipline required under current RFQ? Who/what firms are currently in the consultant pool? Can we get a copy of the list by discipline?	Note that this RFQ replaces the previously released RFQ and therefore eliminates an existing pool of consultants for the District. See Section 2.0 of RFQ 10-001J.
3	How many firms will be retained/selected per discipline? How many firms, by discipline, will you include in the pool?	It is the intent of the District to have at least four (4) firms per discipline, however, there is no limit on the number of pool applicants.
4	Are Civil Engineering and Surveying two separate submittals, two separate disciplines or same submittal for both?	Only one submittal is sufficient. Just indicate the two separate services types in Section 8.0 of the Statement of Qualifications Supplemental Information Form.
5	Supplemental information form Item 15 requests info of past relationship with current consultants of District - is a list of District consultants or contractors available?	The District restates the wording of item 15 to read as follows: "Do you now or have you ever had any direct or indirect business, financial or other connection with any official or employee of the District? ____ If so, please elaborate."
6	When will the standard contract be posted? When will you post a sample contract on the web for our review?	The contract was posted the morning of February 24 and can be found on the website with the RFQ listing.
7	Is there specific disadvantaged business goals for individual contracts?	Not at this time.
8	Are there specific insurance requirements? Are there any stipulated insurance requirements for construction related (i.e., project inspection services)?	Please see the above mentioned agreement, Exhibit C, Section 9.
9	Is the 40 page maximum per discipline or firm?	Per submittal.
10	How is fee schedule used in RFQ evaluation (understand projects will be LS)?	The fee schedule will not be used in evaluating the RFQ but as a basis for beginning negotiations at the assignment of a contract.
11	Is \$150,000 maximum for each discipline/firm or max for a specific project?	As stated in the RFQ: " The combined assignments to be awarded under any contract resulting from this solicitation are anticipated to be less than \$150,000. "
12	Do you recognize State of California Small Businesses or only Federal Small Businesses?	The District requires a completed Self-Certification form for information purposes only at the present time.

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13	Once a new pool is established, will work rotate through the firms or will it be a fee bid process?	The intent is to issue RFPs to selected, pre-qualified, pool applicants for each established project or scope of work for which an applicant is qualified.
14	Will there be team selections or will it be a mix and match of selected consultants for specific tasks or projects? Should the RFQ response identify consultant team members - such as civil, etc.?	Responses to this RFQ should be provided in the name of a lead, or primary firm, and not teams. Responding firms are free to indicate the names of any other firms with whom they may team.
15	Are you looking for a design team of consultants to submit a proposal or do you want a proposal from each discipline?	See response to Item 14, above.
16	If we want to propose on more than one service, do we submit one proposal (stating each service) or one proposal for each service?	One submittal only is sufficient. Just indicate the separate services types in Section 8.0 of the Statement of Qualifications Supplemental Information Form.
17	Are you looking for a single AE firm to respond to the RFQ or a team of firms with a lead firm?	As identified in Section 1 of the RFQ, the District is requesting the submission of Statements of Qualifications from consulting firms for a variety of services, not just architecture and engineering services. See response to Item 14, above.
18	What is a NAICS code?	North American Industry Classification System. See: "http://www.census.gov/eos/www/naics/"
19	What projects from the current \$190 million are still in need of AE services?	Performing & Culinary Arts Facility and the Multi-purpose Facility, both at Woodland Community College, are two of the most significant projects that remain that were originally identified in the original Measure J \$190 million dollar program. However, these projects would not fall under this RFQ because the possible fees would be greater than the \$150,000 limit. District note: In the near future, the District will open the RFQ for AE services for major bond projects in order that those missing the original submittal date may be considered for these future large projects.
20	How much of the \$190 million is left for AE services?	See Item #19.
21	What delivery methods will be used for projects?	The District is utilizing a multitude of delivery methods which is determined on a project-by-project basis; primarily Design-Bid-Build.
22	Under Architecture/Engineering services, "Environmental Analysis" is listed. Does this refer to investigations for contaminants?	Yes.
23	Combined assignments would have a ceiling of \$150,000. Does this mean that after a consultant has reached this level, no more work will be given to them?	Not summararily; per project basis only.

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24	Does this RFQ include projects J-25 YC - Health & Public Safety Building & J-36 WCC Multi-Purpose Facility?	The intent of the RFQ is to establish a new pool of pre-qualified consultants the can, if requested by the District, provide the services indicated in the RFQ. See Item #19.
25	Will design services for projects exceeding \$150,0000 in contract value (i.e., AE services for the Performing Arts building at the Woodland Campus) be selected from this on-call list of consultants?	See response to Item #19, above.
26	Is there more detailed project type/information available on the projects identified on the "Project List"?	Please see the District's webpage/Measure J Bond Program/Publications/and go to the "Facilities Master Plan" link.
27	Would the District like a cost estimator included?	It will be requested by the District for AEs to provide third party cost estimating. This is to be expected to be included in AE fee proposals at the time requested by the District.
28	Please expand on utility infrastructure surveys. Is it subsurface exploration (i.e., SUE services, line trace, pot hole)? Is it inclusive of site and structural (in building) infrastructure?	Only site infrastructure.
29	Will energy upgrades and photovoltaics be considered - and should that info (experience) be included in our response?	No, the District has a separate RFQ on the street for these services.
30	Does the District anticipate the need for any street design?	There will be possible need for on-campus pavement design for streets and parking areas.
31	Do the Traffic/Parking services requested under the Architectural/Engineering Services category only include traffic impact studies and parking studies/design, or is the district also considering other elements of traffic including traffic operations, traffic signal design, bicycle/pedestrian facilities, etc.?	The scope of work could include design of major parking lots including circulation, ingress and egress and traffic signal design.
32	Is it OK with the District to include these additional traffic services in response to the RFQ?	Yes.
33	Will any of the projects within the program require any coordination with Caltrans?	Not at this time.

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34	In addition to the services that will be listed in the Supplemental Information Form (Section 7.1) and the project experience that will be provided under the Experience section (Section 7.3), what specific information is the District requesting in Section 7.2 (Qualifications)?	Section 7.2 of the RFQ does not require a specific response. It is provided as the listing of those discipline/consulting services from which responding firms are to choose/indicate when completing the specific response(s) required to Section 8.0 of the "Statement of Qualifications Supplemental Information Form." While Section 8.0 provides separate lines for 8.1 through 8.5, respondents may insert additional lines, starting with 8.6, to accommodate the inclusion of additional categories for which they wish to be considered by the District.
35	After reviewing the RFQ, I am not certain if we qualify. Page five indicates the qualified consultant must have a minimum of five projects and jurisdiction of DSA. Is the five to ten project limitation for the life of the firm or is the five to ten project limitation on an annual basis? Please clarify.	The District has not made such further distinction. The District anticipates a responding firm will provide related information that best illustrates the experience of the firm with DSA as it may be assessed in relation to the requirements and projects of the Measure J Bond Program.
36	Will selected firms join existing A&E firm teams for specific projects?	Only in their respective professional capacities as firms working on different scope elements or requirements of the same project.
37	I'm under contract with Yuba Community College District at this time as Project Inspection/Inspector of Record (IOR). Do I have to fill out the RFQ because I understand under my contract that it will renew each year up to 4 years? I'm just wondering if all of the extenuations of contracts are going to be cancelled and we have to start all over.	Current, active, Professional Service Agreements between the District and Consultants are not impacted by the requirements of this RFQ. All service providers wishing to be considered by the District for future services for the categories identified in the RFQ are required to provide a submittal to this RFQ.
38	The RFQ states: <i>In general, the maximum fee value of any individual task to be awarded under any contract resulting from this solicitation is anticipated to be less than \$75,000. The combined assignments to be awarded under any contract resulting from this solicitation are anticipated to be less than \$150,000.</i>	That is correct.

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39	<p>From the website, there are two major new building projects of 50,000 sq. ft. (Sutter County Facility) and 30,000 sq. ft. (Lake County Facility) as part of the bond program. The RFQ also states: Direct construction services are NOT included in the scope of this RFQ. As required by applicable California Codes, the District will engage in a competitive bidding process for the construction of each project. Are we correct in concluding that the two major new projects will have their own separate RFQ's and that we need not be part of the On-Call AE Roster in order to be considered for these projects?</p>	<p>The District had previously selected tBP as the AE for the Sutter County Facility; and TLCD Architects for the Clear Lake Student Services Center. These AE's were part of the pre-qualified pool of AE's that had responded to the District Request for Qualifications (RFQ) for Architectural/Engineering Design Services for Various Major Measure J Bond Projects (RFQ No. 08-001); released on September 11, 2007.</p> <p>The Lease-Leaseback delivery method is being used by the District for the Sutter County Facility. The District has entered into an Agreement for Pre-Construction services with DPR Construction for this project. The Lease/Leaseback RFQ has not yet been released by the District for the Clear Lake Student Services Center Project.</p>
40	<p>I have the referenced RFQ and the SOQ form but I'm unsure if this pool of consultants is for architect-led teams or individual firms. Landry & Bogan provide specialized consulting for places of assembly; theatres, concert halls, etc., and I know that Measure J does include a performing arts center for the Woodland campus.</p> <p>Is this the appropriate way for our firm to enter the pool of qualified specialty consultants? Shall we submit singly or team with architecture firms?</p>	<p>Firms providing professional services other than those requested by the RFQ are encouraged to submit information regarding their services separately to the District for its future consideration. Such unsolicited submittals should be directed to the attention of the Director of Purchasing/Contracts at the address indicated in the RFQ.</p>
41	<p>Our firm provides Forensic Schedule Review and Dispute Resolution Services to public owners such as the Yuba Community College District. Would these services be contemplated in the above referenced RFQ? If not, how does YCCD contract for these services?</p>	<p>Firms providing professional services other than those requested by the RFQ are encouraged to submit information regarding their services separately to the District for its future consideration. Such unsolicited submittals should be directed to the attention of the Director of Purchasing/Contracts at the address indicated in the RFQ.</p>
42	<p>Is it possible for us to get a sample "Contract for Designers" which The Yuba Community College uses. I was unable to locate this information on your web page, unless I just missed it.</p>	<p>See Item #6.</p>
43	<p>It is probably not appropriate for our firm to submit for this on-call roster if it only involves minor cap or small improvements to existing facilities. However, we are very interested in the full services, new building projects that are listed on the YCCD website, which are more appropriate for our experience and capabilities.</p>	<p>Interested parties for major design projects within anticipated fees to exceed \$150,000 are encouraged to monitor the District's Web page and the Measure J Bond program link. See Item #19.</p>

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44	Can we please receive a list of attendees and continuing notices of all amendments and answers to questions?	As stated in the RFQ and pre-submittal meeting, the list of attendees, any notices regarding this RFQ and all questions/answers will be posted to the Measure J website only at: http://www.yccd.edu/measurej/rfq/rfq10-001j/index.html
45	The Marysville Campus Project List shows many departmental facilities; can you share with us which of these facilities will be extensively renovated or replaced?	Please see the District's webpage/Measure J Bond Program/Publications/and go to the "Facilities Master Plan" link.
46	Can you say how many of the anticipated contracts will be for all new facilities or for major building renovations over \$1.5 million in value?	See Item #19.
47	What is the new permanent building listed under Other Projects; is this covered under this On-Call Professional Services contract?	The AE for this project has already been selected.
48	Clarification of 7.3(b). If we are civil engineers, landscape architects and surveyors and have been on teams which went through DSA, but was not the "consultant of record" do we still meet the minimum qualification criteria?	As stated in 7.3. of the RFQ, having been the "consultant of record" is one of the minimum qualification criteria.
49	In reference to the Yuba Community College On-Call AE Roster, are you looking for concrete/steel in combination with soil testing?	Please refer to the "Special Tests/Inspections" category.
50	TLCD Architecture is currently working with Yuba college on the new Clearlake Student Services Center. This was a result of our firm being qualified to do work on campus for the Major Measure J Bond Projects (projected 6 year duration). Question: Would the College District be permitted to invite TLCD to do smaller, Various Measure J Bond projects without our firm submitting on the RFQ 10-001J, or is it a mandatory process for anyone interested in doing smaller projects?	Yes, need to submit qualifications to this RFQ in order to be considered for future projects.
51	Will the College district be issuing a bi-annual recertification for the Major Measure J Bond Projects? We would like to have this on a tickler list it's coming.	No. Interested parties are encouraged to monitor the District's Web page and the Measure J Bond program link.
52	How will the answers to these questions be posted...on Yuba's website, via a mass email distribution?	Only on the District's Web page. Locate the Measure J Bond Program link; then click on the link for: RFQ 10-001J -- On Call Professional Services RFQ 10-001J -- On Call Professional Services