

**Yuba Community College District
Measure J Bond Program
RFQ 08-001 for Architectural / Engineering Design Services
RFQ Questions & Answers**

Effective: September 27, 2007

RFI #	Question	Answer
1.	Are the site visits to Yuba College and Woodland College on Wednesday, September 26, 2007 mandatory?	No.
2.	Clarify scope of work under sub-section 3.8 Grounds Improvements. (Is this portion of the projects to bring campus to ADA compliance? If not, please clarify scope of work.)	The intended scope for this project type is miscellaneous landscape and architectural hardscape, and is not intended to bring any campus of the Yuba Community College District up to ADA compliance.
3.	I cannot find the "Project Team Matrix" on the Measure J website for use n our Statement of Qualifications. Can you please direct me to this?	Please refer again to the "Project Matrix" section on the website. After opening that matrix, please look at the worksheet tabs at the foot of that matrix. Please open the worksheet tab titled "Project Team Matrix."
4.	Will preference be given to local firms? What geographic area do you consider "local"? Within 20 miles? 50 Miles?	The District, and the RFQ process, encourages responses from all interested parties. No particular preference will be shown to any firms. The District does not recognize a specific geographic as "local."
5.	Once the contract is published and available for review, how rigid will the contract form be? Will negotiated modifications be allowed?	Please refer to Section 8.1 of the RFQ and Section 16 of the "Statement of Qualifications Supplemental Information" form.
6.	Will the selection committee contain members and constituents from each campus?	The review committee will be comprised of representatives from District, the Program Manager, and others representing the various colleges and campuses. There will not be a specific representative from "each campus." The final composition of the review committee has not been determined.
7.	As noted at the pre-proposal meeting – Variances between the budget and program exist, will additional programming and value engineering by a stipulated phase of the project?	Budget and scope will be determined prior to the final selection of individual architects for specific projects.

8.	To what level will the A/E team need to be concerned with the phasing of construction with regular campus operations?	The A/E will be responsible for providing coordination with the District, the Program Manager and project Construction Manager during the Design Phase. The phasing and coordination of construction with regular campus operations will be within the scope of services of the construction contractor. Subject to the finalization of the A/E form of contract, it may be anticipated that the role of the A/E would be of a minor, supportive level only.
9.	Will the projects be required to be LEED certified? And if so, to what level?	Yes, however not every Measure J project will qualify for certification. It is anticipated that new construction buildings will be, depending on available budgets, LEED certified, or Silver. See Item #5 the RFQ Question and Answers dated September 21, 2007.
10.	Can you please post a list of the firms attending the campus tours on Wednesday, September 26, 2007?	The list will be identified and posted separately to the Measure J Website.
11.	I have not been able to locate the "Project Team Matrix" referred in Section 6.C.3. When will this be available on the web site and will it be located under the link to the RFQ information?	Please see Item #3 above.
12.	Referring to Section 6.C.1, what is the max of projects we can submit in the RFQ?	The District has not stipulated a "maximum" number of projects that may be included or identified. But respondents are requested to be judicious and selective when considering the number and volume of projects included in response to Section 6.C.1. For further information please refer to item #4 on the Questions and Answers dated September 21, 2007.
13.	Are the RFQ submittals to be mailed or hand delivered to the address indicated?	Please refer to Section 5.0 of the RFQ. "Respondents are solely responsible for timely submission of RFQ responses to the designated location prior to the latest time for submission." The method of delivery is up to each respondent.
14.	In reference to the Project Team Matrix, should this form actually reference Section 6.C.3 and not 6.B.3 as listed in the upper left corner of the matrix as downloaded from the website? From the RFQ it appears the Matrix is used to answer Section 6.C.3 Project Team, not 6.B.3.	Yes, this is correct.
15.	In reference to the A/E Service Matrix used to respond to Sections 6.B.2 and 6.B.3, can the list of A/E provided services be expanded beyond the 11 listed? Additionally, is it correct to assume that the services identified on this form are services provided only by the architect and not by other firms of the architect's consulting team on the identified projects?	Yes, the list can be expanded. But respondents are requested to judicious and selective if they consider adding additional services beyond the first 11 services indicated on A/E Service Matrix when responding to Sections 6.B.2 and 6.B.3.

16.	Under what project category should we list Library experience?	Each respondent is responsible for making the determination which of the ten general project type(s) indicated in Section 3.0 would best include any specific project or experience. If a respondent wished to include specific experience that is not readily associated with one of the ten general project types, then it may be beneficial to include a brief explanation of why or how that specific experience is relevant or applicable. The District would recommend Library experience be included under project type 3.4, Administrative and Student Services.
17.	Under what project category should we list Culinary Arts Experience?	Each respondent is responsible for making the determination which of the ten general project type(s) indicated in Section 3.0 would best include any specific project or experience. If a respondent wished to include specific experience that is not readily associated with one of the ten general project types, then it may be beneficial to include a brief explanation of why or how that specific experience is relevant or applicable. The District would recommend Culinary Arts experience be included under project type 3.1, Classrooms & Laboratories.
18.	Regarding Section 6.C.2, may we include projects that are over 5 years old if we feel they would be of specific interest to the District?	No. To do so could directly impact the volume of some submittals, and in turn, impeded the review process.
19.	The project list for the Marysville Campus includes a renovation project (J-13) for the Library and Language Art Building. It is not clear what project type a library would fall under. Please advise.	See Item # 16, above.
20.	The Project Team Matrix from is labeled "Section 6.B.3." Is this not actually form "6.C.3"?	See Item # 14, above.
21.	Two questions regarding the scope of Project J-25 "New Building – Health & Public Safety:" (1) Does this refer to "Health Sciences" or to "Health Services" or to another function? And (2) Also, what are the components of the Public Safety Program, i.e. does this include outdoor training facilities?	(1) It refers to both functions. (2) Yes.
22.	Regarding 6.C.1, Under which Project Type should we list Nursing Facility Experience?	See Item #16, above.
23.	Regarding 6.C.1, May we list projects that are under construction but are not yet complete?	No. See response to Item #18, above.

24.	District direction:	Please see refer to Item #1 of the Questions and Answers dated: September 14, 2007. All interested parties are encouraged to submit qualifications, as individual firms, to the appropriate general project type(s) listed in Section 3.0. In addition each consultant may consider it appropriate to promote their qualifications to other firms that may respond to this RFQ, in an effort to facilitate their possible inclusion as a Subconsultant.
25.	District direction:	Please see those Questions and Answers dated: September 14, 2007 and September 21, 2007 previously posted to the Measure J Website.

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