
YUBA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee
Yuba College, District Board Room
4:00 – 5:00 p.m.
Wednesday, August 19, 2009

Minutes

MEMBERS Eleanor Mackensen, *Chair*, Marc Boomgaarden, Juan Cervantes, Dr. Ernest Garcia and Jeff McCallum

MEMBERS Dr. Thomas Hewlett, Cynthia White
ABSENT

DISTRICT Dr. Nicki Harrington, *Chancellor*, Al Alt, *Vice Chancellor Administrative Services* and Dr. Adrian Lopez, *Director Public and Governmental Relations*

AECOM Craig Fernandez and Barbara Tracey

GUESTS Stephen Frothingham, Student Trustee

Agenda Item 1 – Call to Order and Attendance

Ms. Mackensen called the meeting to order at 4:05 p.m. A quorum was met with five committee members present. Ms. Mackensen turned the meeting over to Dr. Harrington.

Agenda Item 3 – Welcome and Introduction of new Vice Chancellor, Administrative Services

Chancellor Harrington introduced Al Alt as the new Vice Chancellor Administrative Services who is replacing Dr. Wright. Vice Chancellor Alt has been with the District six years and is getting up to speed with the Measure J Program.

Mr. Jeff McCallum was introduced as the new CBOC member representing the Community at Large in Yolo County. An overview of his background was provided.

Chancellor Harrington stated that the agenda notice was short due to the Board approving Mr. McCallum at its August 5, 2009 meeting. She shared with the committee that she and Mr. Alt held an orientation with Mr. McCallum prior this meeting.

Agenda Item 2 – Vice Chancellor's Report

Mr. Alt stated that he looks forward to working with the Measure J Bond Construction Program and the CBOC in his new role as Vice Chancellor. Chancellor Harrington added that Mr. Alt's experience includes both public and private sector business experience.

Agenda Item 4 – Public Comment

Stephen Frothington introduced himself as the student trustee and noted he was a guest and was present to observe the meeting.

Agenda Item 5 – Approval of the May 6, 2009 Minutes

Motion was made by Dr. Garcia and seconded by Juan Cervantes to approve the May 6, 2009 minutes.

Agenda Item 6 – Measure J Bond Project Status Report:

Craig Fernandez, AECOM Program Director, presented the Project Activity Summary on the following Bond projects, stating the District is now on the threshold of projects moving to the bidding/construction phase:

Yuba College – Marysville

- J-01 - Sutter County Facility, Educational Component
 - Schematic Design has begun and is anticipated to last approximately two months.
 - Lease Leaseback contractor, DPR Construction to perform pre-construction services with the Architects.
- J-06 – Building 400 – Construction began in July and is running smoothly.
- J-07 – Building 500 – Schematic Design is complete. This project is being combined with building 700.
- J-12 – No report
- J-14 – There are two projects
 - Athletic field – The project has gone out to bid.
 - Gymnasium – Development of construction documents continue.
- J-16 – No report
- J-19 – No report.
- J-25 – Design development documents have been completed. Lease Leaseback contractor, Sundt Construction to perform pre-construction services with the Architects.

Yuba College – Clearlake Campus

No activity to report.

Woodland Community College

- J-35 – Building 700 – This project is to centralize all student services functions into one building. The project is going out to bid. Contract to be awarded in October.
- J-39 – Schematic Design phase is complete.
- J-42 - Colusa Outreach Facility
 - Project plans and specifications are still under review by DSA.
 - The project is going out to bid October 2009.
 - Construction to begin by the end of December.
 - Initial Study/Mitigated Negative Declaration (IS/MND) document is in the public review phase with any written comments received by September 1, 2009.

District

- J-01 – Sutter County Facility, District Component
 - Schematic Design to be complete in approximately two months.
 - Lease Leaseback contractor, DPR Construction to perform pre-construction services with the Architects.
- J-30 – Construction is complete for the backup generator project at Yuba College. The projects are for Information Technology upgrades to Technology systems.

Agenda Item 7 – Announcement/Committee Comments

Dr. Garcia suggested a pro-active media release regarding the Lease Leaseback (LLB) method. Mr. Cervantes noted that this topic has been published in the Yuba College student newspaper.

Chancellor Harrington shared that the Board of Trustees began looking at the LLB construction method in 2008, focusing on utilizing as many local vendors as possible to keep Bond dollars in the local communities. The District chose to use this method to construct new buildings. The LLB method not only saves on the cost of a building, but also saves time. She noted also that the District is emphasizing the use of local contractors for those hired under the LLB process.

Dr. Lopez received a call from the local newspaper reporter after the August 5th Board of Trustees meeting asking to describe the LLB criteria and bid process. Dr. Garcia asked that Dr. Lopez be prepared in case further questions arise. The next step will be to post information about the LLB construction method on the YCCD Measure J website.

Mr. Fernandez stated that working on a LLB project with DSA and inspectors is different than working on a non LLB project.

Mr. Alt introduced Mr. George Parker, Director of Facilities to the committee. Mr. Parker has had experience in working with Bond projects as he was employed with Yuba City Unified School District that had passed a bond. Chancellor Harrington shared that Mr. Parker stays apprised of the work of the City of Yuba City and the Yuba City City Council related to our Sutter County Facility. She added that the City of Yuba City and Sutter County are very supportive of the plans for the Sutter County Facility. The pre-annexation of the future Sutter County site was approved at the August 4, 2009, City of Yuba City meeting. The project will go to LAFCO next week for approval.

Chancellor Harrington stated that whenever a community college is in a budget crisis and new buildings are under construction, some community members may not understand that buildings are under separate funding from Measure J and not District general funds. She asked CBOC members to clarify this if the question arises and direct questions to Dr. Lopez.

Agenda Item 8 – Next Meeting Date

The next CBOC meeting is scheduled to be held on Tuesday, November 17, 2009 at 4:00 p.m. in the District Board Room, Yuba College. A presentation about the Bond Project timeline will be given by Mr. Fernandez.

Agenda Item 9 – Adjourn

Ms. Mackensen adjourned the meeting at 4:30 p.m.