
YUBA COMMUNITY COLLEGE DISTRICT
Citizens' Bond Oversight Committee
Yuba College, Administration Building, Board Room
4:00 – 6:00 p.m.
Wednesday, November 12, 2008

DRAFT Minutes

MEMBERS PRESENT Brent Hastey, *Chair*, Marc Boomgaarden, Dr. Ernest Garcia, Dr. Thomas Hewlett and Cynthia White

MEMBERS ABSENT Karl Diekman, Eleanor Mackensen, *Vice Chair*, Amanda Martinez and Pauline van Muyden

DISTRICT Dr. Nicki Harrington, *Chancellor*, Dr. Adrian Lopez, *Director, Public and Governmental Relations* and Dr. Willard Wright, *Vice Chancellor Administrative Services*

DMJM Craig Fernandez and Barbara Tracey

GUESTS James White, George Parker and Michelle McKinney

Agenda Item 1 – Call to Order and Attendance

Mr. Hastey called the meeting to order at 4:00 p.m. A quorum was met with five committee members present.

Agenda Item 2 – Public Comment

Mr. James White, who was present at the meeting, stated there are rumors in Colusa that the District has acquired land in Colusa County and noted that the Colusa High School building is still vacant. Dr. Wright indicated that land acquisition in Colusa County is still in progress.

Chancellor Harrington shared with the committee that Mr. Hastey ran unopposed and was elected to the Yuba Community College Board of Trustees. His term will begin in December. Chancellor Harrington presented a certificate to Mr. Hastey, and thanked him for the outstanding job he has done as chair of the CBOC.

Agenda Item 3 – Approval of the August 20, 2008 Minutes

Ms. White noted that at the last meeting Dr. Wright approved emailing the draft minutes to members rather than sending them out with the next agenda, since it is difficult to recall discussions three months later. Chancellor Harrington suggested that the draft minutes be emailed two weeks after each meeting.

Ms. van Muyden emailed a comment regarding the August 20, 2008 minutes asking why solar power was not incorporated in the design plans of WCC. Dr. Wright clarified this is outside the scope of the CBOC and that Dr. Fairchild, President of Woodland Community College and Mr. Mendoza, President of Yuba College, are involved in the design of each Measure J Project for the colleges. The CBOC's role is to review expenditures to ensure they have been spent according to Proposition 39 rules.

Motion was made by Ms. White and seconded by Dr. Garcia to approve the August 20, 2008 minutes. Mr. Boomgaarden abstained as he was not present at the August meeting.

Agenda Item 4 – Measure J Bond Project Status Report:

Craig Fernandez, DMJM Program Director, presented the Bond Program Status Report and Program Cost Summary as of September 30, 2008.

Highlights include:

- Colusa County Outreach Facility – Architects have developed the building concept with administrative offices and classrooms. The building is 9,400 square feet.
- Woodland Community College, East Gibson Road Landscape Improvements – Project is 75% complete.
- Yuba College, Building 1000 – Project is 100% complete. The project closeout is going to the County and State Architects.
- Woodland Community College, Building 700 – Architect rendering of existing building design with new entry. The project is moving into construction.
- Yuba College, Allied Health & Public Safety – The site plan has been completed that will include the east parking lot. The new building is 40,000 square feet which includes a working fire tower. The programming phase will be completed in November. Input was received from local public safety agencies.
- Yuba College, Building 1200 and PE Complex – Programming phase to be complete in November.

Mr. Fernandez also provided a Project Activity Summary on the following Bond projects:

Yuba College

- J-01 – Sutter County Facility, Educational Component – Programming to be complete in November.
- J-07 – Building 500 – A/E interviews to be held on November 13, 2008.

Woodland Community College

- J-39 – Buildings 100, 200, 300 and 400

District

- J-01 – Sutter County Facility, District Component – Programming to be complete in November.

District-Wide

- J-43 – Furniture, Fixtures & Equipment (FF&E) – The furniture faire will be held November 12-November 14, 2008 at the Clear Lake Campus; November 17-November 21, 2008 at Woodland Community College and December 1-December 5, 2008 at Yuba College. Faculty, staff and the community will have the opportunity to evaluate and comment on furniture from three vendors. The FF&E budget is \$14 million, including furniture, fixtures, equipment costs and consultant fees.

Mr. Fernandez noted the Woodland landscape project came in \$90,000 below bid.

Agenda Item 5 – Terms for Committee Members

Mr. Boomgaarden, Dr. Garcia, Ms. Martinez and Ms. van Muyden were originally selected to serve a one-year term on the committee and are each eligible to serve another term. All four members agreed to serve an additional two-year term. Ms. Martinez is no longer a Yuba College student and therefore no

longer eligible to serve on the committee. Mr. Juan Cervantes, Yuba College Student Trustee formally expressed his interest in serving on the committee. Legal Counsel has confirmed that Mr. Cervantes can serve on both the CBOC and as Student Trustee simultaneously, as he is not a voting member on the Board of Trustees. This item will be placed on the November 19, 2008 YCCD Board of Trustees meeting agenda for approval.

Agenda Item 6 – CBOC Annual Report to the Community

Mr. Hastey asked Dr. Lopez to share with the committee his draft report to the community as CBOC Chair. The CBOC bylaws state that in addition to the Annual Expenditure Report, the Report shall be in writing to the community and shall summarize the proceedings and activities conducted by the Committee. The Report will be included in the District newsletter which is mailed to 122,000 households within the District.

Mr. Boomgaarden questioned the Sutter County Facility verbiage, “The new site was purchased for \$3.6 million *with necessary infrastructure in place.*” Chancellor Harrington clarified that the purchase price includes all infrastructure and annexation to the City. Chancellor Harrington suggested the verbiage be revised to reflect this change. It was also noted that the City and County have been supportive of the Sutter County Facility project. The CBOC Annual Report to the Community will be placed on the November 19, 2008 YCCD Board of Trustees meeting agenda for approval, and Mr. Hastey will present the revised report.

A motion was made by Ms. White and seconded by Mr. Boomgaarden to approve the report with the recommended revisions.

Agenda Item 7 – Announcement/Committee Comments

Mr. Boomgaarden shared that he appreciated the outreach to the community on the Allied Health and Public Safety building project.

Ms. White asked if contracts are coming in under bid, could money go back to the taxpayers. Mr. Hastey stated that all Bond dollars have to be spent. Dr. Hewlett suggested if any money is left over, we should consider solar installation. Chancellor Harrington noted that most projects have desired components that exceed the budget, and as money is available more of these elements can be funded. There will not be money left over, as it is a challenge to complete projects based on student need with the limited dollars available in the bond. It is a very lean budget. She also noted that solar and other alternative energy items were in the discussion already for design.

Agenda Item 8 – Next Meeting Date

The next CBOC meeting is scheduled to be held on Tuesday, February 10, 2009, at 4:00 p.m. in the District Board Room, Yuba College.

Mr. George Parker, Yuba/Sutter Taxpayer/Director of Facilities at Yuba City Unified School District and Michelle McKinney, Assistant to Mr. Parker were acknowledged as guests.

Agenda Item 9 – Adjourn

Mr. Hastey adjourned the meeting at 4:40 p.m.