

FULL-TIME FACULTY MEMBER EVALUATION REPORT

In this report the evaluator should express (A) her/his evaluation of the faculty member's performance based upon class visit(s) or upon observation of the faculty member's work in his/her other assigned position. The evaluator will also present a (B) total impression of the individual as a member of the College staff, particularly regarding responsibilities normally in addition to a faculty member's regular assignment. The report will cover, but not be limited to, observations of the following: (1) acceptance of responsibility; (2) effectiveness of communications; (3) effectiveness of instruction; (4) expertise in subject matter or skill in non-teaching assignment; (5) techniques of instruction/skill in accomplishing non-instructional responsibilities; and (6) participation in other internal and external professional activities that further the image and growth of the college; i.e., participation on college committees.

NAME OF FACULTY MEMBER OBSERVED:

Date of Observation:

Class Hour:

Length of Observation:

Department and No. of Course or Title of other Assigned Position:

(A) EVALUATION: (items 1 through 6 above)--(if necessary, use additional paper)

(B) TOTAL IMPRESSION as a member of the College staff

(C) No Improvement Needed
Needs Improvement

Recommendation(s) for Improvement:

Signature of Evaluator: _____ Date: _____

Title of Evaluator: _____

I have had the opportunity to read this report and discuss it with the evaluator. I recognize that I have the right to write comments regarding this evaluation and to carry out any additional self-evaluation that I wish to include.

Signature of
Faculty Member: _____ Date: _____