

Application Packet Instructions—Management Positions

PLEASE NOTE: YCCD HAS MADE CHANGES TO REQUIRED MATERIALS FOR MANAGEMENT APPLICATION PACKETS.

Your application packet WILL NOT be considered unless the following items are received:

1. [Yuba Community College District Management Application](#)
 - a. Reasonable Accommodations and Conviction Disclosure Information (Page 5)
2. Resume
3. Transcripts—Graduate and Undergraduate (unofficial transcripts will be accepted)
4. Role Statement - Short essay – Role of the Community College and the Nature of its Students
5. Diversity Statement – Include a separate sheet on which you discuss your qualifications which will enhance your ability to work with culturally diverse and/or minority groups and multi-ethnic programs.
6. Cover letter/letter of interest

Please Note:

- Submit 2 copies of your entire application packet.
- Faxed or e-mailed materials are not accepted.
- Postmarks are not accepted.
- Items listed above must be submitted no later than 12:00 noon on the final filing date.
- All application materials (items 1-6 above) must be received at one of the below locations by the final filing date and time or your application packet will not be considered.

Yuba Community College District
Human Resources - Building 100ARoom 21
2088 North Beale Road
Marysville, CA 95901

Clear Lake Campus
Administration Office, Building 400
15880 Dam Road Exit
Clearlake, CA 95422

Woodland Community College
Administration Office, Building 100
2300 E. Gibson Road
Woodland, CA 95776