

Transfer Preparation and Information

Do you wish to enter a profession or to continue your education beyond the first two college years?

- You should earn an associate degree from Yuba College.
- You will need to transfer to a four-year institution upon graduating from Yuba College.
- You will find some of the college or university preparatory curricula in the following pages.
- You will find the requirements for junior standing at the *University of California* and the *California State University* system on the following pages.
- You must see your counselor for specific requirements for other higher institutions.
- Unless specifically exempt by statute, all courses of study (programs), regardless of where offered, are open to members of the public who are otherwise eligible for admission to the College. Where prerequisites are necessary, they are academic in nature and may take the form of a course to complete, or a qualifying score to earn on an objective test.

ASSIST

A ASSIST (Articulation System Stimulating Interinstitutional Student Transfer) is a computerized information system that provides students with detailed course transfer and articulation information to help them plan their academic careers, facilitate a seamless transfer process, and reduce the number of redundant courses they may take as they move from Community Colleges to universities.

The ASSIST database includes all of the most current official articulation agreements that every CSU and UC campus has established with any of the 109 California Community Colleges. ASSIST also includes the following complete and historical information for all 109 California Community Colleges — CSU Transferable Courses; CSU GE-Breadth Certification Courses; IGETC Course Lists; UC Transferable Courses; UC Transfer Admission Eligibility Courses.

ASSIST operates as California's official statewide source for course articulation and transfer information and is available to all students, faculty and staff via the Internet at www.assist.org.

Preparation for Transfer

The requirements listed in the following section are subject to change without notice. Check with your Yuba College counselor and the Transfer Center for periodically updated information.

PREPARATION FOR ADVANCED STANDING AT FOUR-YEAR UNIVERSITIES AND COLLEGES. Yuba College offers courses similar to courses offered in the lower division, or the first two years, of four-year universities and colleges. Since course requirements for graduation vary between colleges, it is to the student's advantage to choose the university or college to which he or she plans to transfer as early as possible, so as to complete the courses at Yuba College which best satisfy the lower division course requirements at that particular college or university to which the student ultimately transfers. Lower division course

requirements typically include a set of "general education" courses as well as sequence of courses in the student's chosen "major" field of study.

For more up-to-date, detailed, or extensive information regarding transfer requirements, students are encouraged to visit the Transfer Center, where there is a collection of college and university catalogs from across the country. The Transfer Center also maintains and provides articulation sheets which summarize current course and major requirements of various local colleges and universities. Students are encouraged to discuss their transfer strategy with a counselor or with a representative of the colleges or universities who periodically visit the Transfer Center.

Students interested in transferring should also be aware of critical application filing periods and procedures. This information, as well as applications to most four-year institutions in California, can be obtained from the Transfer Center and from the counselors.

STUDENT RESPONSIBILITY FOR MEETING TRANSFER REQUIREMENTS. Students are advised to obtain a copy of the catalog for their chosen transfer college. Counselors provide assistance, but it is up to each individual student to decide upon an educational goal, to take the responsibility for devising a long-range educational plan to achieve this goal, to read the college catalog of the transfer college or university of her or his choice, and then to choose the appropriate Yuba College courses to satisfy the requirements for transfer to that college or university.

TRANSFER TO A UNIVERSITY OF CALIFORNIA SYSTEM AND CALIFORNIA STATE UNIVERSITY SYSTEM. A program which community college transfer students may use to fulfill lower division general education requirements for almost all schools in either the *California State University* or *University of California* system is the Intersegmental General Education Transfer Curriculum (IGETC). Refer to the IGETC paragraphs in this *Catalog*.

LOWER-DIVISION TRANSFER PATTERNS (LDTP)

The Lower-Division Transfer Pattern (LDTP) project, sponsored by the California State University (CSU) and supported by the California Community Colleges, presents potential transfer students with the most direct path to a bachelor's degree in the CSU system. The LDTP project provides a set of "road maps" for students to follow that will ensure appropriate academic preparation and that will decrease time to graduation once LDTP students enter the CSU. Students may enter into an LDTP agreement up to the time they have completed 45 transferable units. Students who elect to follow the LDTP option will receive the highest priority for admission to a CSU campus.

"Highest priority for admission" is defined as a written guarantee of admission to a particular CSU campus and major, and it goes into effect when both the student and the CSU campus ratify an LDTP agreement. The guarantee is subject both to satisfactory completion of the agreement requirements and to the campus's ability to accommodate the student. Students will be asked to complete successfully a specified set of general education courses and major courses that will be common to all CSU campuses offering that major, and they will be asked to complete successfully an additional set of courses identified by the particular CSU campus named in the LDTP agreement. The coursework in the systemwide and campus-specific LDTP pattern will total at least 60 units, the number needed to transfer to CSU as an upper-division student.

Through CSU Mentor and ASSIST, students and counselors will be able to find road maps detailing coursework preparation by CSU campus and major.

IDENTIFICATION OF UC AND CSU COURSE TRANSFER STATUS.

The status of a transfer course is indicated next to the course title in the "Course Descriptions" section of this Catalog. If the course is transferable, the designator "Transfer Status:" appears. "Transfer Status: CSU" indicates that the course credit transfers to all of the *California State Universities* (for at least elective credit). "Transfer Status: CSU; UC" indicates that the course credit transfers to all of the *California State Universities* and all of the *University of California* campuses (for at least elective credit). If the designator "unit limitation" appears (i.e., Transfer Status: CSU; UC unit limitation), the transferability of the units to the *University of California* are limited in some way when combined with other courses in the discipline. NOTE: Subject to change without notification, check with a counselor for current information.

TRANSFER TO INDEPENDENT COLLEGES AND UNIVERSITIES.

Admission requirements to independent colleges and universities vary. Course transferability and course credit allowed at independent college and universities also vary. Students should consult the transfer school catalog for specific requirements and transferability, or make an appointment with their counselor to clarify admission standards.

UNIVERSITY OF CALIFORNIA SCHOLARSHIP REQUIREMENTS.

Students who are eligible to enter the *University* directly from high school may enter as juniors after receiving the associate degree at Yuba College, or at any time previous, if they have maintained a "C" (2.0) grade point average. Yuba College requires a 2.0 grade point average for the associate degree. The *University* recommends completion of the associate degree requirements before transfer.

Students who were ineligible to attend the *University* directly from high school must complete all but two of the high school deficiencies, should obtain the *Associate in Arts Degree*, should complete the *University's* breadth and major requirements, and must maintain at least a "C+" (2.40) grade point average. If students wish to transfer prior to earning a degree, they must have (1) earned at least 60 transferable units, if they had a high school GPA. deficiency, with (2) a grade point average of 2.44 (out-of-state, 2.80), and (3) must complete all but two high school deficiencies. However, the high school requirements in English and Mathematics must be completed before transfer. Course requirements vary on the different campuses; students should consult the catalog of the particular campus of their choice.

The *University* requires the completion of 120 semester units or more for the bachelors degree, of which approximately 50 units must be earned in upper division courses; thus 70 semester (105 quarter) units is the maximum which may effectively be transferred from Yuba College. The *University* (except for UC, Berkeley) is on the Quarter System; to convert Yuba College semester units to the *University* quarter units, multiply the Yuba College units by one and one-half; e.g., six semester units equal nine quarter units. See a Yuba College counselor for a list of transferable courses to the *University of California*.

ADVANCED STANDING SELECTION CRITERIA TO THE UNIVERSITY OF CALIFORNIA.

The *University* makes every effort to provide a place on one of its campuses for all California resident applicants who meet the minimum admission requirements and file an application during the appropriate filing period. In recent years, the number of applicants for some campuses and some majors has far exceeded the number of spaces available. When a campus cannot accept all eligible applicants, it uses standards that are more demanding than the minimum requirements to select students. These criteria are listed below.

Academic Criteria:

1. Completion of a specified pattern or number of courses that meet general education or breadth requirements.
2. Completion of a specified pattern or number of courses that provide continuity with upper division courses in the major.
3. GPA in all transferable courses.
4. Participation in academically selective honors courses or programs.

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Supplemental Criteria:

1. Special talents, interests, or experiences — beyond those indicated by the academic criteria — that demonstrate unusual promise of leadership, achievement, and service in a particular field such as civic life or the arts.
2. Special circumstances that have adversely affected the applicant's life experiences. These circumstances may include, for example, disabilities, personal difficulties, low family income, refugee status, or veteran status.
3. Ethnic identity, gender, and location of residence. These factors are considered to provide cultural, racial, geographic, and socioeconomic diversity in the student population.

CALIFORNIA STATE UNIVERSITY SYSTEM LOWER DIVISION REQUIREMENTS. *California State University* requirements vary slightly from campus to campus and from major to major. Requirements for some of the more popular majors are included on the following pages. For requirements of other colleges and majors than illustrated, students should consult both the catalog of the *State University* or campus of their choice and their counselor at Yuba College.

The *California Administrative Code, Title V, Section 40409* provides that up to 70 semester (105 quarter) units of credit, exclusive of any credit granted for military service, may be transferred from a community college to any *State University* campus. Students must be certain, however, to select courses at Yuba College appropriate in the major and to the *State University* campus which they have selected. When otherwise appropriately selected, all Yuba College courses numbered 1 through 49 are designed for transfer.

State law compels all *State University* campuses to require a minimum of 48 units of General Education; 39 units are usually completed in lower division and the remaining 9 units in upper division. See also the following pages.

Many four-year institutions require Ethnic Studies classes for graduation. Consult a Yuba College counselor.

NOTICE: *California State University* transfer students must take the English Placement Test (EPT) and the Entry Level Mathematics Test (ELM) before or during their first semester to determine proper placement in English and mathematics courses. The consequences for not taking the tests on time are serious.

Students will be exempt and not have to take these tests if they have taken an approved college composition course with a grade of "C" or better, and an approved General Education mathematics course above the level of intermediate Algebra with a grade of "C" or better. Consult with your counselor for further information.

ADMISSION REQUIREMENTS TO THE CALIFORNIA STATE UNIVERSITY. Community college students may be admitted to the *CSU* system as either upper division or lower division transfers depending on space availability. Upper division transfers (students with 56 or more *CSU* transferable units) will always be given priority consideration for admission and eligibility will be based upon academic performance at the college level. Lower division transfers will only be admitted if space permits and eligibility was established at the high school level.

Students who were eligible to enter the *California State University* system directly from high school may enter as juniors after receiving the *Associate in Arts* or the *Associate in Science* degree at Yuba College, or at any time previous, if they have maintained a "C" (2.0) grade point average. Yuba College requires the 2.0 grade point average for either the *Associate in Arts* or the *Associate in Science* degree.

Students who were ineligible to attend the *State University System* directly from high school should obtain the associate degree, complete a selected *State University's* major and General Education requirements, and must also complete 56 transferable units with a "C" (2.0) grade point average before becoming eligible for transfer. Deficiencies in college preparatory high school subjects must also be made up. These students must complete 30 units from the *CSU General Education Breadth Requirements* which include A(1), A(2), A(3), and B(4). See a Yuba College counselor for details.

Yuba College transfers an impressive number of students to the *California State University* system. Admission representatives from local *CSU* campuses visit the Transfer Center on a regular basis. Check with the Center for more detailed information.

MAKING UP MISSING COLLEGE PREPARATORY COURSES. To be eligible for admission to the *California State University* as a freshman, the student who graduated from high school June, 1984, or later must have completed, with grades of "C" or better, four years of high school college preparatory English and two years of high school college preparatory mathematics in addition to meeting the eligibility index. Students who enter college fall, 1988, or later must have completed, with grades of "C" or better; four years of high school college preparatory English, four years of high school college preparatory mathematics, one year of United States History, one year of laboratory science, two years of foreign language, one year of visual or performing arts, and three years of electives, in addition to meeting the eligibility index.

California State University General Education Breadth Requirements (2006/07)**

These requirements are subject to change each year. Contact a YCCD counselor for updates verified after the *Catalog* publication date. A minimum of 48 semester units in General Education (G.E.) is required for a BA/BS degree, 9 semester units must be at the upper division level. This pattern is designed to satisfy the 39 units of lower division G.E. requirement to any of the CSU campuses. G.E. units in excess of 39 completed at YCCD may transfer as lower division major and/or elective (70 C.C. units maximum). Minimum of 9 units in areas A,B, C, and D:

A. COMMUNICATION IN THE ENGLISH LANGUAGE AND CRITICAL THINKING - 9 units

(One course required from 1, 2, and 3)

- (1) ORAL COMMUNICATION - Speech 1,3,6,7,9
- (2) WRITTEN COMMUNICATION - English 1A
- (3) CRITICAL THINKING - English 1B, 1C; (formerly Engl 41) Philosophy 12; Speech 3

B. PHYSICAL UNIVERSE AND ITS LIFE FORMS - 9 units

(One course required from 1 and 2 [including lab], and 4)

- (1) PHYSICAL SCIENCE - Astronomy 1,10, 11*; Chemistry 1A*, 1B*, 2A*, 2B*, 3A, 3B, 8, 9*, 10; Ecology,11*, 12; Geography 1; Geology 10, 10L*, 11L*; Physical Science 10A, 10B, 10C*; Physics 2A, 2B, 3A*, 3B*, 4A*, 4B*,10L*,

(* denotes labs)

- (2) LIFE SCIENCE — Anthropology 1; Biology 1*, 2*, 3*, 4*, 5*, 6*, 10, 10L*, 11*, 15*, 25; Ecology 11*, 12; Plant Science 20, 20L*, 22, 22L* (* denotes labs)
- (3) One course from (1) or (2) above must be a laboratory course (* denotes labs)
- (4) MATHEMATICS/QUANTITATIVE REASONING - Mathematics 1A, 1B, 7,9,10, 15A, 15B, 21, 25; Statistics 1

C. ARTS, LITERATURE, PHILOSOPHY, AND FOREIGN LANGUAGE - 9 units

(Must include courses from 1 and 2; courses must be taken in at least two disciplines.)

- (1) ARTS (Art, Dance, Music, Theatre)
Art 1A, 1B, 1C, 3A, 3B, 5, 31R;
Asian American Studies 31;
Early Childhood Education 21;
English 2, 33, 34;
Humanities 3,5,10,11,12,15, 16, 26A, 26B, 31,33,34;
Mass Communications 11R;
Music 1, 1A, 1B, 3, 8A, 8B, 12,15, 16;
Speech 2;

- Theatre Arts 10,33,34;
Women's Studies 26A, 26B
- (2) HUMANITIES (Literature, Philosophy, Foreign Language) -
Afro American Studies 12A, 12B, 16A, 16B;
Asian American Studies 14, 31;
Early Childhood Education 39;
English 1B, 2, 30A, 30B, 31A, 31B,36,37,38,39
42, 44A, 44B, 46A, 46B;
French 1,2
German 1,2,3,4
History 4A, 4B, 5A, 5B, 6, 7, 8, 11, 12A, 12B, 14, 15,
16A, 16B, 17A, 17B, 29;
Humanities 10, 11, 12, 20, 31;
La Raza Studies 15;
Music 12;
Native American Studies 7;
Philosophy 1, 2, 3, 20;
Spanish 1,2,3,4,10, 20A, 20B, 35, 36;
Speech 2;
Women's Studies 29,37

D. SOCIAL, POLITICAL, AND ECONOMIC INSTITUTIONS AND BEHAVIOR, HISTORICAL BACKGROUND - 9 units

(Courses must be taken in at least two disciplines.)

- Administration of Justice 10;
Afro American Studies 12A, 12B, 16A, 16B;
Anthropology 2, 3;
Asian American Studies 14;
Early Childhood Education 3, 31;
Economics 1A, 1B;
English 4;
Family and Consumer Science 31;
Geography 2;
History 4A, 4B, 5A, 5B, 7,8,11, 12A, 12B, 14,15,
16A, 16B, 17A, 17B, 29;
La Raza Studies 1, 15;
Mass Communications 2;
Native American Studies 7;
Political Science 1;
Psychology 1A, 1B, 12, 22, 31, 32, 33, 40, 41, 46;
Social Science 1,4;
Speech 8;
Social Science 1, 4;
Sociology 1, 2, 5, 10, 30, 35;
Women's Studies 29, 31,35

E. LIFELONG UNDERSTANDING AND SELF-DEVELOPMENT - 3 units

- Counseling 10, 25;
Family and Consumer Science 10,
General Business 25;
Health Education 1;
Approved Physical Education activities
(1.5 units maximum);

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Psychology 1A, 1B, 12, 31, 32, 33, 41, 46;
Sociology 30;
Women's Studies 31

***See a Yuba Community College District counselor for additional G.E. and major requirements for a specific CSU campus.*

California State University U.S. History, Constitutions and American Ideals Requirement

All campuses of the *California State University* system require course work in American History and National and Local Constitutions. Some campuses double count units taken for these requirements in General Education Breadth Social Science area.

Complete one course each from (1) and (2) Or two courses from (3) to meet this requirement.

- (1) History 15, 17A, 17B; LaRaza Studies 15;
- (2) POLSCI 1;
- (3) History 17A and History 17B

Intersegmental General Education Transfer Curriculum (IGETC) (2006/07)

NOTE: Students should check with a counselor for updates verified after Catalog publication date.

The *Intersegmental General Education Transfer Curriculum* (IGETC) is a general education program which community college transfer students may use to fulfill lower division general education requirements in either the *CSU* or *UC*. Because of its generic nature, and agreements between the *CSU*, the *UC*, and the community college system, completion of the IGETC to fulfill lower division general education requirements has become a common path taken by community college students who transfer to the *CSU* or *UC*.

Completion of the IGETC, in itself, does not improve eligibility for admission to the *CSU* or *UC*, or admission to a specific campus or program.

The IGETC will permit a student to transfer from a community college to a campus in either the *CSU* or *UC* system without the need, after transfer, to take additional lower division, general education courses to satisfy campus General Education requirements.

Completion of the IGETC is not a requirement for transfer to a *CSU* or *UC* campus, nor is it the only way to fulfill the lower division, general education requirements of *CSU* or *UC* prior to transfer.

See a counselor for segmental and campus-specific admission requirements and lower division major requirements.

Some students may be better served by taking courses which fulfill the *CSU* General Education Breadth requirements or those of the *UC* campus or college to

which they plan to transfer. Students pursuing majors that require extensive lower division major preparation may not find the IGETC option to be advantageous. The IGETC is most useful for students who want to keep their options open before making a final decision about transferring to a particular *CSU* or *UC* campus. Fifth and Revelle Colleges at *UC, San Diego*, the School of Business at *U. C., Berkeley*, and the School of Architecture at *UC, Berkeley* will not accept the IGETC. Schools of Engineering do not generally recommend the IGETC—see a counselor for assistance in planning your program.

All course work applicable to the IGETC must be completed and certified by the last California community college attended prior to transfer in order to be accepted by *CSU* and *UC*. Except under special circumstances, “certification” means that the last community college attended prior to transfer to the *UC* or *CSU* campus will verify that the student has completed the IGETC (see “IGETC After Transfer Policy”). In addition to the course requirements for each subject area, full certification for the *CSU* must include completion of the Oral Communication requirement. For the *UC*, Oral Communication is not required, but the certification must include satisfaction of the foreign language proficiency requirement. All courses must be completed with a grade of “C” or better.

AREA 1. ENGLISH COMMUNICATION

(CSU -3 courses required, one from each group below; UC -2 courses required, one each from Group A and B.)

Group A: English Composition; 1 course; 3 semester, 4-5 quarter units

English 1A

Group B: Critical Thinking-English Composition; 1 course; 3 semester, 4-5 quarter units

English 1C* (formerly English 41)

Group C: Oral Communication (*CSU* requirement only) - 1 course; 3 semester 4-5 quarter units

Speech 1, 3, 6, 7, 9

AREA 2. MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING

1 course; 3 semester, 4-5 quarter units

Mathematics 1A+, 1B, 7, 9+, 25; Statistics 1

AREA 3. ARTS and HUMANITIES

At least 3 courses, with at least one course from the Arts and one course from the Humanities; 9 semester, 12-15 quarter units

Arts: Art 1A, 1B, 1C, 3A+, 3B+, 5; English 33, 34; Humanities 3, 5, 12, 15, 16, 26A+, 26B+, 33*, 34; Music 3, 8A, 12, 15*; 16; Theatre Arts 10, 33, 34; Women 26A+, 26B+

Humanities: Afro American Studies 12A*, 12B*, 16A+, 16B+*; Asian American Studies 14*, 31; English 1B, 30A, 30B, 33, 36, 37, 38, 42, 44A, 44B, 46A, 46B; German 3*, 4*; History 4A+, 4B+, 5A+*, 5B+*, 7*, 8, 11, 12A*, 12B*, 14*, 15,

16A+*, 16B+*, 17A+, 17B+, 29; Humanities 10, 15, 31, 33*; La Raza Studies 15*; Music 1A, 1B, 15; Native American Studies 7*; Philosophy 1, 2, 3, 20; Spanish 3+*, 4,* 20A+*, 20B+*, 35; Theatre Arts 33; Women's Studies 29, 37

AREA 4. SOCIAL AND BEHAVIORAL SCIENCES

At least 3 courses from at least 2 disciplines or an interdisciplinary sequence; 9 semester, 12-15 quarter units

Afro American Studies 12A*, 12B*, 16A+*, 16B+*; Anthropology 2, 3; Asian American Studies 14*; Early Childhood Education 31; Economics 1A, 1B; Family and Consumer Science 31; Geography 2; History 5A+*, 5B+*, 7*, 12A*, 12B*, 14*, 15*, 16A+*, 16B+*; La Raza Studies 1, 15*; Native American Studies 7*; Political Science 1; Psychology 1A, 1B, 12, 22, 31*, 33, 40, 41, 46; Social Science 1, 4; Sociology 1, 2, 5, 10, 30, 35; Speech 8; Women's Studies 31, 35

AREA 5. PHYSICAL and BIOLOGICAL SCIENCES

At least 2 courses, one Physical Science course and one Biological Science course; at least one must include a laboratory (indicated by "L" in parentheses); 7-9 semester, 9-12 quarter units

Physical Sciences

Astronomy 1+; Chemistry 1A(L)+, 1B(L)+, 2A(L)+, 2B(L)+, 3A+, 3B, 8, 9(L), 10+; Geography 1; Geology 10+, 10L(L)+; Physical Science 10A+, 10B+, 10C(L); Physics 2A+, 2B+, 3A(L)+, 3B(L)+, 4A(L)+, 4B(L)+, 10L(L)+

Biological Sciences

Anthropology 1; Biology 1(L), 2(L), 3(L), 4(L), 5(L), 6(L), 10+, 10L(L)+, 11(L)+, 15(L)+, 25; Ecology 12; Plant Science 20+, 20L(L)+, 22(L)+, 22L(L)+

LANGUAGE OTHER THAN ENGLISH (UC requirement only): Complete two years of the same foreign language of high school-level work with a grade of "C" or better, OR earn a score of three or higher on the *Foreign Language Advanced Placement Test*, OR 550 on the *College Board Achievement Test in Foreign Language*, OR complete 4-5 units from the courses listed below.

College course(s) that meet the proficiency level; French 1,2; German 1,2,3,4; Sign Language 1,2,3; Spanish 1+,2,3+*, 4*, 20A+*, 20B+*

*Courses designated with an asterisk may be counted in one area only.

+Indicates that transfer credit is limited by either UC or CSU or both. Consult with a counselor for additional information.

(L) Designates courses with a laboratory.

(#) Indicates both courses must be completed to meet area requirement.

IGETC AFTER TRANSFER POLICY.

The IGETC After Transfer Policy provides students, under special circumstances, the opportunity to complete a maximum of two IGETC courses after transferring to UC or CSU

for full certification, provided the two courses are not required for admission to either system. Eligibility for completion of IGETC After Transfer must be based on demonstrated need such as illness, unavailable or canceled courses, military service, or unexpected hardships, such as family or employment problems that took place in the final term prior to transfer. In those instances, a "Petition for Eligibility to Complete IGETC After Transfer" form must be completed. Students should consult a counselor to discuss options and limitations for completing IGETC requirements after transfer.

THE UNIVERSITY STUDIES MAJOR

The *Associate in Arts Degree*, University Studies is a transfer degree program designed for students who plan to transfer to a CSU or UC campus. **Students are encouraged to consult a Yuba College counselor to ensure appropriate course selection.**

To complete the University Studies major, students complete 18 units from the current California State University General Education list (see Transfer section) or the University of California/California State University Intersegmental General Education Transfer curriculum (see IGETC section). Courses must represent at least three different areas of the pattern selected. These courses must be in addition to those taken to fulfill the Yuba Community College District General Education requirements (see graduation information page).



Students in the Veterinary Technology program hold a "patient."

Programs and Options

Do you wish to earn a college degree in a CAREER PROGRAM and prepare to take a job at the end of your college course?

- You will find some of the occupational curricula in the next section. Your counselor will help you make a wise choice.
- You should earn an associate degree from the Yuba Community College District.
- You will have an opportunity to secure advanced training in several occupational fields.

Do you wish to increase your skills without working toward a college degree?

- You will find some of the occupational curricula in the next section. A counselor can suggest others.
- You do not have to earn a degree.
- You may wish to earn a *Certificate of Completion* or *Certificate of Training*.
- You may attend for as long or as short a period as you desire.
- You may attend as a part-time or full-time student.
- You may register in either the day or evening programs, or both.
- You may select any course offered in the college subject to conditions set forth in this Catalog.

Unless specifically exempt by statute, all courses of study (programs), regardless of where offered, are open to members of the public who are otherwise eligible for admission to the District. Where prerequisites are necessary, they are academic in nature and may take the form of a course to complete, or a qualifying score to earn on an objective test.

Avenues to Better Jobs

The following information provides avenues to better jobs, including *Articulation Agreements*, *Certificates of Training*, *Certificates of Completion*, *Associate in Science Degree* and *Associate in Arts Degree* programs. These planned programs are a sample of the occupational-technical education available in the District.

Certificate programs cannot be completed at all locations. Consult each *Schedule of Classes* and a counselor before selecting a particular training program.

Tech Prep/2+2

The Tech Prep Program awards college credit to high school students who meet 2+2 articulation requirements. An articulated course is one in which the high school instructor and Yuba Community College District (YCCD) faculty have formally agreed that the high school's course outline, syllabus, textbook, and final exam are comparable to those in a course of the same major at YCCD. Tech Prep Programs prepare students to earn a certificate, an associate's degree or transfer to a 4-year university.

For more information about the Tech Prep Program, contact the YCCD Tech Prep Office at (530) 634-7785, visit the Tech Prep Office located in Room 309E on the Yuba College Campus or see your counselor. Also, visit the Tech Prep website at www.yccd.edu/techprep/index.html.

Programs Articulated with ROP and Secondary Institutions

Programs listed below have at least one class articulated with secondary institutions. Students should check with their counselor if they have questions about specific classes or to determine if they are eligible for advance placement and/or college credit for courses completed at the secondary level.

Accounting
Administration of Justice
Agriculture
-Animal Science
-Environmental Horticulture
Art-Applied Photography
Automotive Technology-Automotive Body
Business
-Administrative Assistant
-Business Computer Applications
-Clerical
-Information Technology
-Medical Office Skills
-Word Processing
Cosmetology
Drafting
Early Childhood Education
-Infant and Toddler
Electronics Technology
Fire Technology
Food Services Management
Manufacturing Technology/Metalworking-Welding
Mass Communications
Nursing
Veterinary Technology

Yuba Community College District Associate Degree and Certificate Programs

EMPHASIS/MAJOR	ASSOCIATE IN ARTS	ASSOCIATE IN SCIENCE	CERTIFICATE COMPLETION	CERTIFICATE TRAINING
Administration of Justice				
Law Enforcement		YC,W		
Corrections		YC		
Basic Police Academy			YC	
Reserve Training Module I, II, and III				YC
Basic Specialized Investigator Academy			YC	
Correctional Officer Academy				YC
Juvenile Counselor Academy				YC
Peace Officer Orientation				YC
Basic Requalification				YC
Agriculture, Environmental Horticulture and Technology				
Agriculture		YC,W		
Agricultural Business			YC,W	
Environmental Horticulture		W	W	
Landscape Design				W
Landscape Installation/Maintenance				W
Architectural Studies				
.....	YC	YC	YC	YC
Art				
Photographic Imaging		YC	YC	YC
Digital Imaging				YC
Commercial Art		YC		
Multi-media				YC
Automotive Technology				
Automatic Transmission/Transaxle				YC
Body and Paint		YC	YC	
Body Repair				YC
Brakes				YC
Chassis		YC	YC	
Drive Trains		YC	YC	
Electrical Systems				YC
Engine Machining				YC
Engine Performance				YC
Engine Repair				YC
Heating and Air Cond				YC
Heavy Equipment Mechanic			YC	
Manual Drive Train and Axles				YC
Master Mechanic		YC	YC	
Painting and Refinishing				YC
Suspension and Steering				YC
Tune-Up and Driveability		YC	YC	
Business				
Accounting		YC,W,L	YC,W,L	YC,W,L
Administrative Assistant		YC,W,L	YC,W,L	
Business Administration		YC,L		
Business Computer Applications		YC,W,L	YC,L	YC,W,L
Clerical				YC,W,L
Emerging Technologies				YC
General Business Management		YC,W,L	YC,W,L	YC,W,L
Income Tax Preparation		YC,W,L		YC,W,L
Information Technologies		YC	YC,L	
Internet Technologies				YC
Legal Office Skills		YC,L	YC,W,L	
Management For Busy People				YC,W,L
Medical Office Procedures			YC,W,L	
Medical Office Skills		YC,W,L		
Network Security				YC
Network Technologies				YC
Personnel Management		YC,W	YC,W	
Retail Management			YC	
Small Business Mgmt		YC	YC,W,L	YC,W,L
Systems Administrator				YC
Unix				YC
Word Processing		YC,L	YC,W,L	

Campus Offering Degree/Certificate:

YC=Yuba College

W=Woodland

L=Clearlake

Programs & Options

Yuba Community College District Associate Degree and Certificate Programs

EMPHASIS/MAJOR	ASSOCIATE IN ARTS	ASSOCIATE IN SCIENCE	CERTIFICATE COMPLETION	CERTIFICATE TRAINING
Communication Studies (Speech)		YC		
Computer Science		YC		YC
Cosmetology		YC	YC	
Manicuring				YC
Culinary Arts		YC,L	YC,L	
Early Childhood Education		YC,W,L		
Child Dev. Associate Teacher				YC,W,L
Child Development Teacher			YC,W,L	
Diversity in ECE			YC,W	
Infant and Toddler			YC,W,L	
Pediatric First Aid/CPR				YC, W
School Age Children			YC,W,L	
Electronics Technology		YC		
Industrial Electronics Technician			YC	
Emergency Medical Technology				
EMT-1				YC,W
EMT-1 Refresher				YC,W
English	YC			
Family and Consumer Science		YC		YC
Displaced Homemaker/Re-Entry Women				YC
Fire Technology		YC	YC	
Fire Fighter I				YC,W
Fire Technology Practicum			YC	YC
First Responder				YC
General Education	YC,W,L	YC,W,L		
History		YC,W,L		
Human Services		YC,W,L		
Chemical Dependency Awareness		YC,W,L		YC,L
Chemical Dependency Counselor		YC,W,L	YC,L	
Manufacturing Technology-Machining			YC	
Manufacturing Technology-Machining		YC	YC	
Mass Communications	YC	YC	YC	
Mathematics		YC		
Music	YC			
Nursing				
Associate Degree Nursing		YC,W,L		
ADN (Step-Up)		YC,W,L		
Vocational Nursing		YC,W		
Photography (See Art)				
Physical Education		YC		
Psychiatric Technician		YC		
Psychology		YC		
Radiologic Technology		YC		
Social Science	YC,W,L			
Theatre Arts		YC		
University Studies Major	YC,W,L			
Veterinary Technician		YC		
Welding				
Welding		YC	YC	
Combination Welding				YC,L

Campus Offering Degree/Certificate:

YC=Yuba College

W=Woodland

L=Clearlake

Associate in Arts (A.A.) and Associate in Science (A.S.) Degree Programs

A student must file a *Petition for Graduation*. The District holds the graduation ceremony once a year (end of May/first part of June) and students who wish their name to appear in the graduation program must submit a *Petition* to the Records Office by May 1. However, the student may petition to graduate at the end of the Fall, Spring, or Summer terms. The deadlines to petition are: Fall - November 15; Spring - April 15; Summer - July 1.

A student who wishes to receive an Associate degree should consult a District counselor. The counselor will assist the student in planning the courses required to satisfy the major for the degree. Diplomas printed for a "general education" major will NOT have the major printed on the diploma.

In order to receive a degree in one of the specific majors for the *Associate in Arts* or *Associate in Science* Degrees, a student is required to complete the specific courses listed with a grade of "C" or better. After successful completion of the specific major (and all other graduation requirements), the specific major for the degree will be printed on the diploma.

No courses for the specific majors may be waived. Equivalent course work may be substituted only with approval. The student should submit a petition to the College Standards Subcommittee. Petitions will be forwarded to the (division) Associate Dean for division recommendation of action.

A student may petition for only one "general education" degree since the major will not be printed on the diploma. A student who is earning a degree in one of the specific majors may petition for any specific major in which he/she has met all graduation requirements.

Certificate of Completion

Courses taken to satisfy requirements for a *Certificate of Training* provide the core courses for students electing the goal of a *Certificate of Completion* in an occupational area. This goal requires more time and commitment, but better qualifies the student for employment by adding other required or elective courses. The *Certificate of Completion* requires 18-42 units and may be completed in one to two years.

Certificate of Training

Each department is authorized to recommend short-term training program options and students are encouraged to plan and pursue short-term occupational training goals. *Certificates of Training* are less than 18 units in length. Some certificates can be completed in as little time as one semester, others may require a longer period depending on the frequency of course offerings or the student's time commitment.

Requirements for Training

In order to verify competency in training for performance by issuing a certificate: a "C" or better, or "CR" grade must be earned in each course; and all courses required for the certificate must be taken at a Yuba Community College District campus within the four years immediately preceding the granting of the certificate. However, students who are required to repeat a class for the "recency" requirement must realize they may NOT earn additional units for completion of the course. The student must file a *Student Petition* to repeat the class in which a "C" or better grade was earned. If granted, the course will be listed on the academic record, but will be noted so the units and grade are not counted in the cumulative totals.

Exceptions: A petition may be submitted to the Dean for consideration of outside work, not to exceed one half of the required units. Each petition will be considered individually, and final determination rests with the Associate Dean or Executive Dean in consultation with appropriate faculty. The four-year requirement may also be petitioned in the same manner. The petition may be obtained at the Registration Office. After completing the petition, the petition may be returned to the Registration Office—and will be forwarded to the appropriate Associate/Executive Dean for action.

Applying for Certificate of Completion or Training (for 12 Units or more)

1. AFTER completing all requirements for the certificate, the student obtains a "Petition for Certificate Card" from the Registration Office.
2. Student completes the *Petition Card* and files it with the Registration Office.
3. The Registration Office sends the *Petition for Certificate Card* and a copy of the student's transcript to the appropriate Dean.
4. The Appropriate Dean verifies eligibility, completes the certificate, and mails it to the student.
5. The Appropriate Dean completes the *Petition for Certificate Card* and returns it to the Records Office.
6. The Records Office records the "approved" *Petition for Certificate Card* and records the certificate information on the student's academic record.



College staff and local dignitaries prepare to cut the ribbon on the newly remodeled science building.

Course Information

This Announcement of Courses provides the most complete listing of courses available. Courses are continuously modified and updated, and offered on an as-needed basis at each location.

Admission to Courses

OPEN ENROLLMENT POLICY

All courses, regardless of where offered, are open to members of the public who are otherwise eligible for admission, with the following exceptions:

- Courses that are specifically exempted by statute, including “impacted” allied health programs (Radiologic Technology, ADN, LVN, Psychiatric Technician, etc.);
- Courses closed by maximum enrollment of students by the “priority registration” or “first come, first served” registration policies;
- Courses with academic requisites (prerequisites and corequisites) that restrict enrollment of academically unqualified students; and
- Courses with content that would be a repeat of a course of equivalent or more advanced course work previously taken by the student (exceptions require counselor evaluation and approval).

REQUISITES

“Prerequisite” means the preparation or previous course work considered necessary for success in the course. Prerequisites are required only for courses where specific academic background is necessary in order to assure students a reasonable chance of success in the course. Prerequisites which are listed as “required” include:

- Courses for which specific prerequisites have been validated,
- Sequential course work in a degree or program, or
- Courses in which a prerequisite is necessary for transfer to a four-year college.

Responsibility for having met the prerequisite rests with the student. A grade of “C” or better is required to meet a course prerequisite.

“Corequisites” for a course are those courses which must generally be taken concurrently with the course. Corequisites provide the necessary skill or supplementary body of knowledge or laboratory time during the course to help assure success in the course.

Concerns about requisites are best resolved with a college counselor or the course instructor prior to the first day of class.

POLICY FOR PETITIONING OR WAIVING COURSE PREREQUISITES

Course placement is determined by a process in which the student and counselor review all assessment criteria available. Students who wish to petition their recommended placement or the waiver of a prerequisite should be prepared to give evidence or justification why the exemption should be granted. Reasons for seeking a prerequisite waiver may include one or more of the following:

- Prerequisite course is not available,
- Prerequisite has not been validated,
- Student has the knowledge or ability to succeed in the course without meeting the prerequisite, or
- Student believes the prerequisite is discriminatory or is being applied in a discriminatory manner.

Check with a counselor, your site administrator, or the Dean of Student Development to obtain the required forms.

Challenges to prerequisites/corequisites shall be on the approved form and filed at the location where the student registers for the majority of her/his classes. Challenges at the Yuba College main campus in Marysville should be filed with the Dean of Student Development. Challenges at other locations should be filed with the executive dean or site administrator.

Yuba College strongly encourages that the language and mathematics skill levels of new students be assessed by the *Placement Examination* (CPT or equivalent) prior to enrollment in most courses. The placement scores provide students and counselors with information helpful to select appropriate courses that are taught at the skill levels of the student. These test scores serve as recommended guidelines in the selection of entry level courses for which the course content requires college level skill proficiency for successful participation. Other factors are also considered in a multiple measures approach.

PLACEMENT LEVELS FOR “SKILLS COURSES.”

Placement Examination scores, in combination with other factors, are used to help place students in one of the levels of reading, writing, and mathematics courses listed below. After satisfactorily completing the appropriate skills course, students may progress by enrolling in the course at the next higher level. Students should consult a counselor for an evaluation of placement scores and discussion of other factors that affect placement. Refer to “Placement Levels” in this *Catalog*.

Key to Numbers and Listings

Content and policies expressed in this Catalog are believed to be true and correct as of the date of publication. Courses are listed alphabetically by department and numerically within the listing of each department. Units of credit are shown in parentheses immediately following the course title.

Any course listed in this Catalog may be offered in the summer session, evening, or off-campus programs at any time there is a sufficient number of students available, generally fifteen, to justify offering the course.

Students should consult the printed *Schedule of Classes* to determine which courses will be offered during a given semester. Any course listed in the *Schedule of Classes* may be canceled when the enrollment is insufficient to justify offering the class, or an instructor is not available.

COURSE "10"

The number "10" in each department is generally reserved for the basic General Education course in the discipline.

COURSE "47", "48", "49", "97"

Refer to "Course Descriptions"

COURSE NUMBERING/TRANSFER OF CREDITS

It is imperative that students planning to transfer to a university or four-year college plan their program with a District counselor as there may be variances in courses accepted at certain universities. The District's courses are listed within a variety of numbering series as an aid in interpreting the nature of the course, as follows

PRIOR TO JULY 1, 1974: All courses numbered 1 through 99 were of collegiate grade and carried transfer credit to four-year colleges and universities. Courses numbered 100 and up were not intended for transfer to four-year colleges; however, all credit courses in the District were used toward requirements for degrees and certificates.

JULY 1, 1974 TO JUNE 30, 1989:

- | | |
|-------|---|
| 1-49 | Designed as Admissions List courses intended to carry transfer credits to all baccalaureate degree-granting colleges and universities. |
| 50-99 | Not primarily designed for transfer purposes, but taught at the level and of such quality that acceptance is recommended at any college or university offering such course work or offering program in which such course work would be appropriate. |

- | | |
|-----------------|--|
| 100-199 Series: | Developmental/Remedial. |
| 200-299 Series: | Primarily designed at the technical level; usually will be courses specifically designed as part of a program(s) leading directly to employment. Under special circumstances, a Baccalaureate degree-granting institution may wish to accept such courses for transfer credit. |

JULY 1, 1983 TO JUNE 30, 1989:

A maximum of 6 semester units of courses numbered 100 to 199 can be counted toward the associate degree.

CURRENT COURSE NUMBERING DEFINITIONS:

- | | |
|-----------------|--|
| 1-49 Series: | Designed as Admissions List courses intended to carry transfer credit to all baccalaureate degree granting colleges and universities. |
| 50-99 Series: | Not primarily designed for transfer purposes, but taught at the level and of such quality that acceptance is recommended at any college or university offering such course work or offering programs in which such course work will be appropriate. |
| 100-199 Series: | Non-associate degree credit basic skills remedial courses intended to prepare students to succeed in courses at the associate degree level. |
| 200-299 Series: | Non-associate degree credit courses that are either, (1) vocational courses intended to prepare students for post-secondary vocational education or for occupations not requiring associate degree level skills for entry or, (2) academic development courses, other than remedial basic skills, intended to prepare students to succeed in associate degree level course work. |
| 500 Series: | Noncredit courses sometimes referred to as "Adult Education Courses." |



A student in the Food Service Management works intently on their gingerbread house project.

Course Information

Transfer Status Designation

As indicated previously, the course number system is a guide to course transferability. In addition, the status of a transfer course is indicated next to the course title. If the course is transferable, the designator "Transfer Status:" appears. "Transfer Status: CSU" indicates that the course credit transfers to all of the *California State Universities*. "Transfer Status: CSU; UC" indicates that the course credit transfers to all of the *California State Universities* and all of the *University of California* campuses. If the designator "unit limitation" appears (i.e., Transfer Status: CSU; UC unit limitation), the transferability of the units to the *University of California* are limited in some way when combined with other courses in the discipline. Questions concerning these courses should be directed to a counselor.

California Articulation Number System (CAN)

The California Articulation Number (CAN) System is a statewide numbering system independent from course numbers assigned by local colleges. A CAN number signals that participating California colleges and universities have determined that courses offered by other campuses are equivalent in content and scope to courses offered on their own campuses, regardless of their unique titles or local identifying numbers. Thus, if a schedule of classes or catalog lists a course bearing a CAN number, students on one campus can be assured that it will be accepted in lieu of the comparable CAN course noted in the catalog or schedule of classes at another campus. For example, CAN ECON 2 on one campus will be accepted as meeting the requirement of the designated CAN ECON 2 course on other participating community college or university campuses.

The CAN numbering system is obviously useful for students attending more than one community college and is applied to many of the transferable, lower division courses students need as preparation for their intended major.

Note: CAN approved courses will be honored until replaced by the Transfer CSU (TCSU) number or until Spring 2009. Please see a counselor for more information.

Repeatable Courses

Some courses are progressive in nature and provide an expanded educational experience when repeated. These courses are identified by the letter "R" following the course number. California State regulations prohibit enrolling in a repeatable course more than four times. Students who have exhausted the maximum number of repeats in a specific course, see "Audit Policy."

Courses in the same "area" are all counted towards the repeat maximum (i.e., Beginning Tennis, Intermediate Tennis, and Advanced Tennis are all counted as "Tennis" and may only be taken for a total of four enrollments in any combination.

Cooperative Education Work Experience classes may only be repeated for a maximum of four times -- with no more than 16 units combined in any level of work experience/internship courses (with a maximum of six units in General Work Experience).

Unit of Credit

The *Unit of Credit* is the semester hour. One unit of credit is granted for each hour of lecture or discussion, two-to-three hours of laboratory, or two hours of activity per week, for a 17-week semester. For most courses, students will be expected to spend an average of two hours in preparation or study for each hour of lecture or recitation.

Credit is allowed only upon satisfactory completion of a course; no partial units of credit are allowed when the student must withdraw prior to completion of the course except in an open–entry, open–exit, individualized course.

Units of Credit are generally offered for the number of units indicated. To serve the purposes of the students and the District, however, courses may on occasion be offered for less than the number of units indicated in the *Course Outline*.