

BP 2430 Delegation of Authority to Chancellor

Reference: *Education Code Sections 70902(d), 72400; Accreditation Standard IV.B.1.j; IV.B.2*

The Board delegates to the Chancellor the executive responsibility for administering the policies adopted by the Board and executing all decisions of the Board requiring administrative action.

The Chancellor may delegate any powers and duties entrusted to him or her by the Board including the administration of colleges and centers, but will be specifically responsible to the Board for the execution of such delegated powers and duties.

The Chancellor is empowered to reasonably interpret board policy. In situations where there is no board policy direction, the Chancellor shall have the power to act, but such decisions shall be subject to review by the Board. It is the duty of the Chancellor to inform the Board of such action and to recommend written board policy if one is required.

The Chancellor is expected to perform the duties contained in the Chancellor job description and fulfill other responsibilities as may be determined in annual goal-setting or evaluation sessions. The job description and goals and objectives for performance shall be developed by the Board in consultation with the Chancellor. The Chancellor shall ensure that all relevant laws and regulations are complied with, and that required reports are submitted in timely fashion.

The Chancellor shall make available any information or give any report requested by the Board as a whole. Individual trustee requests for information shall be met if, in the opinion of the Chancellor, they are not unduly burdensome or disruptive to District operations. Information provided to any trustee shall be available to all trustees.

The Chancellor shall act as the professional advisor to the Board in policy formation.

The Chancellor is authorized to sign in the name of the Board of Trustees any and all documents necessary to implement transactions.

The Chancellor is authorized to sign contracts that are routine in nature and do not exceed \$15,000 nor represent a new direction or programs for the District, nor those that have policy implications. Contracts like hospital agreements and those that have no further impact on the budget can be signed by the Chancellor based on the recommendation from the appropriate Vice President.

Adopted: July 21, 2004