

BP 2360 Minutes

Reference: Education Code Section 72121(a), Govt. Code 54957.5

The Chancellor shall cause minutes to be taken of all meetings of the Board. The minutes shall record all actions taken by the Board. The minutes shall be public records and shall be available to the public. If requested, the minutes shall be made available in appropriate alternative formats so as to be accessible to persons with a disability.

The minutes shall also record names of those present, all motions, names of those making and seconding motions, votes, and major discussion points.

See Administrative Procedure 2360

Revised: 10/12/06

Adopted: July 21, 2004