



## Chapter 3—General Institution

### AP 3050 – Institutional Code of Ethics

*Reference: Accreditation Standard III.A.1.d*

#### **Responsibilities**

The following statements are intended as guidelines:

1. With respect to students:
  - a. Remain continuously informed of characteristics, preferences, and educational needs of the local community.
  - b. Provide and protect student access to educational resources of the District.
  - c. Protect human dignity and individual freedom, and assure that students are respected as individuals, as learners, and as independent decision-makers.
  - d. Invite students to contribute to the District decisions and directions.
  - e. Protect students from disparagement, embarrassment, or capricious judgment.
  - f. Keep foremost in mind at all times that the District exists to serve students.
  
2. With respect to colleagues and staff:
  - a. Develop a climate of trust and mutual support through the governance process characterized by participation of the people affected; focus on objectives rather than personalities; respect for reason, freedom of expression, and right to dissent.
  - b. Foster openness by encouraging and maintaining two-way communication.
  - c. Encourage, support, and abide by written policies and procedures and to communicate clearly to new staff members the conditions of employment, work expectations, and evaluation procedures.
  - d. Provide opportunities for professional growth.
  - e. Provide due process with opportunity for appeal and review of employee evaluation.
  
3. With respect to the Board of Trustees:
  - a. Keep the Board informed so it can act in the best interests of the District and the public.
  - b. Act in the best interest of the District even when that action conflicts with an interest of an administrator or individual colleagues.
  - c. Be guided by the principles and policies established by the Board of Trustees.

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