

**Yuba Community College District Board of Trustees**  
**Minutes of the April 15, 2009 Board Work Session and Regular Meeting**

The Yuba Community College District Board of Trustees met for a Work Session and Regular Meeting at Yuba College, 2088 North Beale Road, Marysville, on Wednesday, April 15, 2009.

**1. WORK SESSION**

Board Chair, Alan Flory, called the Work Session to order at 1:44 p.m.

Present: Jim Buchan, Alan Flory, Brent Hastey, George Nicholau, Ben Pearson, Leela Rai, Xavier Tafoya and Juan Cervantes, Student Trustee

Absent: None

Chancellor Harrington welcomed George Parker, the new YCCD Director of Facilities Planning, and introduced Mr. Clyde Murley of the State Chancellor's Office, noting that Mr. Murley is visiting districts throughout the state to hear what is being planned with respect to solar power.

**A. Review of Board Policy and Administrative Procedure 2015 – Student Member**

Board Policy 2015–Student Member requires annual review of the corresponding Administrative Procedure (AP) to consider changes to the student member privileges in accordance with Education Code 72023.5. Student Trustee Cervantes made the following suggestions: (1) a term limit be set to ensure that the same trustee does not remain in the office for multiple years; (2) the student trustee be allowed to cast an advisory vote on each agenda item prior to the Board votes; (3) that the Board consider having a student trustee from both Yuba College and Woodland College, since YCCD is now a multi-college District. Chancellor Harrington noted that currently the student trustee represents the students voice across the district, requiring that the student trustee be in contact with the other campuses.

Trustee Cervantes shared with the Board that by allowing the student trustee an advisory vote, the Board would be aware of the students' voice on each item. He also noted that at one other multi-college district they have a student trustee for each college.

Questions arose regarding the student trustee stipend and how it would be addressed if the district had two student trustees. The District would also need to consider travel expenses and mileage.

Chairman Flory thanked Trustee Cervantes for his recommendations. Chancellor Harrington noted that the suggestions made would be researched and reported back to the Board. Any changes recommended would be in compliance with the Education Code.

**B. Solar Panel Alternatives**

Chancellor Harrington introduced Mr. Matt Giannini, Project Development Manager for SunPower Corporation, who presented information on photovoltaic/solar panel alternatives and solar array options. Mr. Giannini shared with the Board various solar applications and the pros and cons of each. Solar benefits to YCCD include creating campuses that are models of sustainability for local communities; enhancing workforce development through local job creation and developing green-job curriculum with a field laboratory and opportunities for hands-on training; reduce operating expenses and hedge against rising electricity costs; attract and retain a new generation of environmentally conscious students. Mr. Giannini noted that the green collar job sector rose by ten percent between 2005 and 2007, while total job growth in the state of California was only one percent. He suggested that a ground tracker system would be the best option for Yuba College. The energy production for this system is approximately 2.4 million kwh, creating an energy hedge at Yuba College of about fifty-six percent and approximately one hundred percent at Woodland Community College. The gross price for this system is approximately \$8 million before

incentives, and will generate about \$10 million in savings over twenty-five years. Also, rebates for this system total over \$3 million.

Chairman Flory thanked Mr. Giannini for his informative presentation and suggested that this item be brought back at a future work session for further discussion.

C. Sutter County Educational Facility

Chancellor Harrington stated that when discussion first began in 2005 about a facility in Sutter County, it was with the concept of building a classroom facility to address the higher education needs of Sutter County. However, as the educational mission of the facility was further developed, it became evident that twelve classrooms would not meet the needs of the Sutter County region. A zip code analysis was conducted on students attending Yuba College, Marysville. It was found that approximately forty percent of students attending had zip codes in Sutter County. There are also many students who do not currently "cross the river" that would likely attend a site in Sutter County. These facts, along with the expected growth in both counties, further confirmed the need for the Yuba College Sutter County Facility to be designed to meet Educational Center criteria at its opening in Fall 2011. Administration has worked with Craig Fernandez, DMJM, and tbp Architects to expand the Sutter County Educational Facility project to include additional classrooms with larger capacity, a small Library and Learning Resources Center, and a small Student Services area to accommodate Admissions, Financial Aid, Counseling and other special needs; open study spaces to support student collaboration, and a small Food Service/Convenience/Bookstore area. The addition of these programmatic changes will result in a 50,000 GSF Education Center. The project will also include 500 parking spaces to meet the needs of the students, faculty and staff. An additional \$8 to \$10 million will be needed to fund the additional square footage.

Dr. Wright reviewed possible alternative financing plans, including Federal Economic Stimulus dollars and long-term borrowing. The passage of SB 361 changed the way community colleges are funded and provides that community college districts receive an annual foundation funding level of \$3 million for each college in a multi-college district and \$1 million for each center reporting 1,000 or more FTES. The District could use part of the additional million dollars in funding for the loan payment and the remainder for operational expenses (utilities, maintenance, etc.) for the center. Chancellor Harrington noted that a financing plan would be brought to the Board to support such a business plan.

Trustee Flory suggested also that Measure J projects and their proposed parallel projects that may require additional funding, such as a Central Plant, Lease/Lease-back projects, Solar Power, etc., be summarized for the Board. He expressed concern that the state is in fiscal crisis and the District must be cautious as it proceeds.

The Board Work Session adjourned at 2:19 p.m.

**Yuba Community College District Board of Trustees  
Minutes of the April 15, 2009 Regular Meeting**

The Yuba Community College District Board of Trustees met for a regular meeting at Yuba College, 2088 North Beale Road, Marysville, on Wednesday, April 15, 2009.

**2. CLOSED SESSION**

- A. Public Employee Discipline/Dismissal/Release (G.C. 54957)
- B. Conference With Legal Counsel – Anticipated Litigation (G.C. 54956.9(b))  
Significant exposure to litigation pursuant to Section 54956.9(b) – Two potential cases
- C. Conference with Labor Negotiator – District Negotiator: Al Alt  
Pursuant to Government Code 54957.6  
Employee Organization: Yuba College Faculty Association
- D. Conference with Labor Negotiator – District Negotiator: Al Alt  
Pursuant to Government Code 54957.6  
Employee Organization: District Management

**3. REGULAR SESSION**

- A. Call to Order

Chairman Flory called the meeting to order at 4:08 p.m.

Present: Jim Buchan, Alan Flory, Brent Haste, Ben Pearson, George Nicholau, Leela Rai, Xavier Tafoya, and Student Trustee, Juan Cervantes

Absent: None.

Chairman Flory congratulated Teresa Aronson, Yuba College Public Events Technician, noting that Ms. Aronson was one of five recipients of the Community College Classified Employee Of The Year Award. Trustee Flory added that recipients of the award are selected by representatives of the Board of Governors for California Community Colleges, the Chancellor's Office, and the Foundation for California Community College and must have a record of outstanding performance of professional activities, as well as a record of active participation on campus and beyond. Ms. Aronson will be recognized at the next Board of Governors meeting, May 4-5. Trustee Flory invited Ms. Aronson to attend the May 13, 2009 Board meeting to share with the Board her experience at the Board of Governors meeting.

Chairman Flory announced that the Board met in Closed Session to discuss items listed on the Closed Session agenda. The Board voted unanimously to approve a \$30,000 settlement with Mr. Skaggs.

- B. Approval of Agenda

Chairman Flory noted revisions to the following items:

Item 14D - Approval of Curriculum Updates for Yuba College – REVISED

Item 14E - Approval of Curriculum Updates for Woodland Community College – REVISED

**Moved, Seconded, Unanimously Carried (Buchan/Nicholau) that the Board approve the Agenda with the revision noted.**

- C. Open Agenda

Chairman Flory explained the process for addressing items on and off the agenda.

4. **APPROVAL OF MINUTES**

**Moved, Seconded, Unanimously Carried (Tafoya/Hastey) that the Board approve the Minutes of the February 25, 2009 and March 11, 2009 Board Work Sessions and Regular Meetings, and the March 13, 2009 Special Board Meeting.**

5. **MEASURE J BOND CONSTRUCTION**

A. Measure J Bond Construction – Consent

**Moved, Seconded, Unanimously Carried (Rai/Hastey) that the Board approve the Measure J Bond Construction Consent Calendar as presented.**

(1) Permission to Proceed to Bid – Building 700 Renovation (J-35), Woodland Community College; Building 400 Renovation (J-06) PE Complex (Athletic Fields), Yuba College; Back-up Emergency Generator (Information Technologies) (J-30).

(2) Authorize Modification to A/E Agreement with GKK Works for Additional Design Services – Building 700 (J-35), Woodland Community College.

B. Measure J Bond Construction - Action

None.

C. Measure J Bond Construction - Information

(1) Monthly Measure J Bond Construction Projects Update  
Highlights included energy efficiency measures being utilized in Measure J Bond projects.

6. **FEATURED PRESENTATION: GREEN FUTURE PROJECT TEAM**

Instructor Betsy Julian and Professor Susan Ramones presented information about the Green Future Project Team. The Team was created in Summer 2008 to undertake an interdisciplinary review of sustainability with the end goal of providing recommendations to the College President regarding new directions the college should consider in promoting “green” options for the college. Team members represent a variety of disciplines: Science, Economics, Automotive, Career planning, Maintenance and Operations, Campus Police and Community Outreach. The Project Team is preparing a proposed Action Plan for increasing sustainability at Yuba College. Student members of the Project Team Juan Villa and Morgan Ganske reviewed sustainability measures currently being addressed at Yuba College and the Team’s vision for the future of of sustainability at Yuba College.

Chancellor Harrington thanked the faculty and students for their informative presentation, and asked that they encourage students to be participative in the upcoming Yuba College Presidential Forums, and noted that sustainability would be a good topic to query candidates.

7. **OPEN AGENDA AND PUBLIC COMMENT**

No request cards were submitted to address items not on the agenda.

8. **REPORTS**

A. Trustee Reports

Student Trustee, Juan Cervantes, reported that the student body is preparing to elect officials and added that the Yuba College play, *Summer Folk*, was very good. Trustee Nicholau reported that he attended the Northern California Hall of Fame Awards Dinner, noting that there were several honorees from Yuba College, and also attended the Yuba College Academic Senate’s Tenure and Evaluation session. Trustee Hastey reported that he, too, attended the Yuba College performance of *Summer Folk*, and it was very good. Trustee Rai congratulated Teresa Aronson on her selection to receive the Community College Classified Employee of the Year award, noting that this speaks to Ms. Aronson’s character and reflects positively on the District; she thanked President Mendoza for supporting the sustainability concept that would allow the Green Team to be creative and think ‘out of the box’. Trustee Flory reported that he held a meeting involving

administration and Academic Senate leadership from both colleges, and noted that the communication exchange was very good.

- B. Board Foundation Liaisons Reports – No reports.
- C. Yuba College Academic Senate Report  
Yuba College Academic Senate President, Helen Nickolson, reported that the Senate is in total support of the Green Future Project Team. She stated that she, too, thought that the meeting between Administration and Academic Senate leadership from both colleges was very good and many important issues were discussed.
- D. Tenure Presentations (Yuba College)  
The Board congratulated the following Yuba College faculty on receiving tenure: Suzanne Jones, Greg Kemble, Kevin Orton and Travis Smith. Chancellor Harrington commended the newly tenured faculty for their contributions to the academy. Professor Nickolson added that they are a great asset to Yuba College. Woodland Community College faculty receiving tenure (Jennifer McCabe and Greg Gassman) and Eleanor Frank, Clear Lake Campus, will be introduced at the next Board meetings on those campuses.
- E. Woodland Community College Academic Senate Report  
Woodland Community College Academic Senate President, George Galamba, was absent from the meeting due to attendance at the State Academic Senate Plenary Session. A written report on WCC Academic Senate activities was distributed.
- F. Classified Exclusive Representative Report  
Jackie Harryman, CSEA Chapter Secretary, provided an update on activities of the classified staff. Ms. Harryman congratulated Teresa Aronson on her award, and also shared with the Board that Bonnie Loghry, Instructional Associate-Veterinary Technology, has been selected by the North American Veterinary Technology Student Association (NAVTA) as Student Adviser of the Year, the highest honor awarded by the industry association. Delegate elections are now taking place for the CSEA 2009 Conference, August 2-7, 2009.
- G. Chancellor's Report  
Chancellor Harrington shared with the Board that Ms. Harryman is temporarily filling in as the Secretary to the Vice President while Anabel Toche is on leave, and thanked her for her support in that role. Chancellor Harrington congratulated Teresa Aronson on her award. She thanked Trustees Flory and Buchan for hosting the meeting of the colleges' Senate leadership and administration, noting it was a very good meeting; Chancellor Harrington attended the American Association of Community Colleges (AACC) annual conference with President Fairchilds; Drs. Espinoza and Lopez have submitted proposals for the federal stimulus package; administration has held meetings with the local Workforce Investment Board (WIB) to discuss the opportunity for the District to provide specific training through use of stimulus funds through the WIB; packages have also been submitted to Sacramento Area Commerce and Trade Organization (SACTO), Yuba County, Linking Educational and Economic Development (LEED), and Sacramento Metropolitan Chamber of Commerce, proposing use of stimulus dollars to augment Measure J funds for some shovel-ready projects.
- H. Yuba College President's Report  
President Mendoza provided an update on campus activities since the last meeting. He commended Welding Instructor, Dan Turner, for his hard work in making the Third Annual Weld Camp a successful event; likewise, Automotive Technology Instructor, Don Schumaker, held the first Autobody Camp simultaneously, and it, too, was a successful event. Dr. Marisela Arce held a Yuba College Open House. The event was very well attended.
- I. Woodland Community College President's Report  
President Fairchilds provided an update on college activities since the last meeting. Of special note, the next multi-cultural series event will be a presentation by Maria Elena Lucas, creative writer, who will discuss her recent book entitled *Forged Under the Sun: The Life of Maria Elena*

*Lucas*, and a photo exhibit entitled *Migrant Children's Concerns in Photographs* by Natalia Deeb-Sossa, Ph.D. Sociology.

**9. BUDGET UPDATE**

Dr. Wright provided a brief budget update, encouraging everyone to vote at the upcoming May 19, 2009 Special Election.

**10. LEGISLATIVE UPDATE**

Dr. Lopez called attention to the six budget-related initiative measures that will be on the May 19, 2009 Special Election ballot, commenting that the budget is contingent upon the passing of these propositions. Trustee Hastey suggested the Board adopt a resolution in support of the upcoming propositions at the May Board meeting.

**11. YUBA COLLEGE PRESIDENTIAL SEARCH UPDATE**

Chancellor Harrington shared with the Board that priority screening for the Yuba College President position began April 9<sup>th</sup>. First interviews will be scheduled beginning April 17<sup>th</sup>. Campus Forums will be scheduled for the finalists on May 11 and 12.

**12. YCCD VICE CHANCELLOR ADMINISTRATIVE SERVICES SEARCH UPDATE**

Chancellor Harrington noted that priority screening for the Vice Chancellor position will begin April 16<sup>th</sup>. Dr. Espinoza is chairing the search committee for this position.

**13. CONSENT CALENDAR**

Trustee Rai requested Item 13D(6) – Addendum To Chartwells Food Services Contract be removed for discussion.

**Moved, Seconded, Unanimously Carried (Tafoya/Rai) that the Board approve the Consent Calendar with the exception of Item 13D(6).**

**Personnel Actions**

The District has an established procedure in which replacement positions are not automatically backfilled, but are reviewed on a case-by-case basis. The supervisor completes an extensive form which does consider other options, which is then reviewed by the Chancellor's Executive Team for final consideration.

A. Categorically Funded Positions

- (1) Approve Short-Term Classified Employees (Temporary Classified and Non-Academic/Non-Classified) – Assembly Bill 500

B. District Funded Positions

- (1) Approve Short-Term Classified Employees (Temporary Classified and Non-Academic/Non-Classified) – Assembly Bill 500
- (2) Permanent Employment
  - a. Confirmation of Employment - Classified Employee
    - (i) Ann Ivey, Library/Media Specialist, Yuba College – 12 months
  - b. Confirmation of Dismissal – Classified Employee
    - (i) Classified Employee, Administrative Secretary I, Maintenance and Operations

C. District and Categorically Funded Positions

- (1) Permanent Employment
  - a. Confirmation of Employment – Management Employee
    - (i) Robyn Tornay, Director of Admissions and Enrollment Services, Woodland Community College
  - b. (i) Kendyl Magnuson, Director of Admissions and Enrollment Services, Yuba College

D. **OTHER**

- (1) Approval of Warrants
- (2) Approve Placement of Classified Employee on 39-Month Reemployment List
- (3) Approve Request for Twenty Percent Reduction in Workload for Academic Year 2009-2010
- (4) Approve YCCD Police Officers Participation in the Regional DUI Effort in Yuba, Sutter and Colusa Counties.
- (5) Approve Sale of 2004 Ford Expedition to the Marysville Police Department
- (6) Authorize Addendum to the Agreement with Chartwells to Provide Food Services to the Child Care Center at Yuba College – REMOVED FOR DISCUSSION.
- (7) Approve COCCC WIA Grant for Allied Health Program
- (8) Approve 2009-2010 Cosmetology Contract with Sutter Beauty College
- (9) Approve Trustee attendance at Great Valley Center 12<sup>th</sup> Annual Conference, May 6-7, 2009 in Sacramento, CA.
- (10) Annual Approval of Board Policy 2015 – Student Member

Item 13D(6) addresses feeding of children in the Yuba College Child Care Program. Trustee Rai inquired about foods served in the Child Care Center since obesity is such a problem in our country. Program Director, Laurie Scheuermann, shared with the Board that federal guidelines require the children receive whole grain, lean meat, etc. Ms. Scheuermann noted that she is very conscious of food and snacks being served. Mr. Peter Morrow, Chartwells Food Services, concurred with this statement, and shared with the Board that he works very hard to ensure healthier food choices. Trustee Buchan inquired what is fed to those children who, because of religious beliefs or allergies, cannot eat regularly-served foods. Director Scheuermann noted that this information is identified at the time of enrollment and used in food service. Trustee Rai stated that she is pleased to know that these standards are in place and that consideration is given to ensure that the children are receiving healthy food selections.

**Moved, Seconded, Unanimously Carried (Rai/Hastey), that the Board approve Item 13D(6).**

14. **ACTION**

- A. Approve Monthly Unrestricted Budget Report

**Moved, Seconded, Unanimously Carried (Hastey/Rai) that the Board approve the budget revisions as presented.**

- B. Ratification of Tentative Agreement Between the Yuba Community College District and Yuba College Faculty Association

Chancellor Harrington thanked both teams for their time, commitment and hard work in reaching agreement. Director Alt noted that the Tentative Agreement is a culmination of the work of the Yuba College Faculty Association (YCFA) and the District, and although the process was laborious at times, he was pleased to have reached Tentative Agreement. Director Alt also thanked both teams for their efforts. He further noted that there are still some minor revisions being made to the document.

Chairman Flory opened this session for public comment. No comments were heard. Public comment was closed.

**Moved, Seconded, Unanimously Carried (Tafoya/Hastey) that the Board ratify the Tentative Agreement between the Yuba Community College District and YCFA.**

- C. CCCT Board of Directors Election – 2009

**Moved, Seconded, Unanimously Carried (Buchan/Tafoya) that the Board approve the following four (4) candidates for the CCCT Board of Directors: Cy Gulassa, Peralta CCD; Janet Chaniot, Mendocino-Lake CCD; Christopher Stampolis, West Valley-Mission CCD; Carmen Avalos, Cerritos CCD.**

D. Approval of Curriculum Updates for Yuba College – REVISED

Chancellor Harrington noted that this item is a very complex project for the both college Curriculum Committees as the District has just recently entered into the multi-college structure. She commended both Curriculum Committee Chairs, Larry Michel and Cynthia Kellogg, along with the two Vice Presidents. Chancellor Harrington noted that there are still three courses being worked on along with a few minor changes to some art classes. Dr. Espinoza is currently working with the college presidents to develop an administrative procedure for processing curriculum in the new multi-college structure. The Board also commended the Academic Senates for working together to coordinate curriculum on behalf of students.

**Moved, Seconded, Unanimously Carried (Rai/Hastey) that the Board recognizes the work on behalf of the Yuba College Curriculum Committee to maintain a current college curriculum that meets student needs and approves the changes to the college curriculum as presented.**

E. Approval of Curriculum Updates for Woodland Community College - REVISED

**Moved, Seconded, Unanimously Carried (Hastey/Nicholau) that the Board recognizes the work on behalf of the Woodland Community College Curriculum Committee to maintain a current college curriculum that meets student needs and approves the changes to the college curriculum as presented.**

F. Authorize Classified Employee Layoff

Director Alt shared with the Board that the employee affected is aware of this reduction, as is the bargaining unit. If the position is reinstated in the next 39 months, the employee would have priority for the position.

**Moved, Seconded, Unanimously Carried (Buchan/Tafoya) that the Board authorize the classified employee layoff to be effective May 31, 2009.**

G. Approval of 2009 Commencement Rotation Schedule

Board representation at the various college / campuses will be as follows:

Trustee Buchan	Yuba College
Trustee Flory	Woodland Community College
Trustee Hastey	Clear Lake Campus
Trustee Nicholau	Yuba College
Trustee Pearson	Woodland Community College (receiving Associate Degree)
Trustee Rai	Yuba College
Trustee Tafoya	Woodland Community College

Chairman Flory adjourned the meeting at 6:18 p.m.

Respectfully submitted,

Nicki Harrington, Ed.D.  
Board Secretary