

YUBA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES
Minutes of the September 9, 2009 Work Session and Regular Meeting

The Yuba Community College District Board of Trustees met on Wednesday, September 9, 2009 at Yuba College, Marysville, California, for a Work Session and Regular Meeting.

Chairman Flory called the Work Session to order at 1:03 p.m.

Present: Jim Buchan, Alan Flory, Brent Hastey, George Nicholau, Ben Pearson, Leela Rai, Xavier Tafoya and Stephen Frothingham, Student Trustee

Absent: None

1. WORK SESSION

Vice Chancellor of Administrative Services, Al Alt, provided information about sustainability and AB 32, the California Global Warming Solutions Act. Trustee Buchan shared information from the *Sustainability In California Community Colleges* conference he attended in August. Mr. Craig Fernandez, AECOM, provided information about the Leadership in Energy and Environmental Design (LEED) Green Building Rating System. Director of Bond Facilities, Mr. George Parker, and Director of Purchasing and Contracts, Malinda Bogdonoff, reviewed the process for selecting design and construction services with regard to Measure J Bond Construction projects, including the categories of solicitation and strategies to ensure information is made available to the local community. It was noted that information is posted to the Measure J Bond web site and local Plan Rooms throughout the region, and advertisements are placed regularly in local newspapers. Ms. Bogdonoff noted that both Sundt Construction and DPR Construction companies are very willing to engage the people who supported the bond, and will hold workshops to actively engage local contractors.

Mr. Parker provided an informational update about the Clear Lake Campus, noting that the District has looked at various sites in the Clearlake area, none of which ended up more suitable than the current site. The District has discussed the possibility of purchasing property adjacent to the campus which is currently owned by the Konocti Unified School District; however, the District can only purchase at the appraised value. Four architectural firms have been engaged to look at strategies of how a campus might be designed. Chancellor Harrington introduced Bryon Bell, Executive Dean, and thanked him for his efforts in facilitating discussions with the Konocti Unified School District.

Board members reviewed a list of national and state conferences, noting those conferences each felt it most important to attend. Chancellor Harrington recommended that the Board reduce its travel budget by sixteen percent as the rest of the District Services budget was reduced by this amount, and limit travel costs to \$2500 per trustee. She noted that nearly all of the national conferences this year are scheduled to be held in California, thereby eliminating large airfare costs. Trustee Frothingham suggested that the Board consider a deeper reduction to its travel budget due to the fiscal situation. Others agreed, noting that several are in Sacramento and hotel costs would also not be needed. Trustee Tafoya expressed that there is much value in attending conferences, and suggested that the District should always have two or three trustees in attendance at conferences. Chairman Flory suggested Trustee Frothingham should attend the Community College League of California (CCLC) conference in Sacramento. Chancellor Harrington noted that the expenses for the identified conferences will be determined and the travel budget could be reduced greater than the sixteen percent due to the current budget crisis. Reducing the number of attendees was also discussed, as well as trustees paying for some of their own expenses.

Mr. Phillip Treanor, a citizen of Yuba City, addressed the Board regarding energy conservation, stating that there are many ways to reduce energy waste and maximize savings.

The Work Session adjourned at 2:43 p.m. and the Board convened to Closed Session.

2. CLOSED SESSION

- A. Conference with Real Property Negotiator
Pursuant to Government Code 54956.8

Property: Located West of Husted Road and North of "E" Street Road in Williams, CA.
Assessor's Parcel Number (APN) for the Parent Parcel is 016-070-101.
District Negotiators: Al Alt, Dr. Angela Fairchild, George Parker, Lisa Allred (AALRR)
Negotiating parties: Vann & Ruggieri Land Investments, LLC: Steve Tofft, Owners Representatives
Under Negotiation: Negotiating Parameters

- B. Conference With Real Property Negotiator
Pursuant to Government Code 54956.8
Property: Sutter County Facility Site
Negotiators: Al Alt, Lisa Allred (AALRR)
Under Negotiation: Due diligence and contract amendment
- C. Conference with Legal Counsel – Existing Litigation (G.C. 54956.9(a))
Delano L Pinckney v. Yuba Community College
United States District Court for the Northern District of California
Civil Action, File Number CV08- 03068 EMC
- D. Conference with Labor Negotiator – District Negotiator: Al Alt
Pursuant to Government Code Section 54957.6
Employee Organization: District Management
- E. Conference with Labor Negotiator – District Negotiator: Al Alt
Pursuant to Government Code Section 54957.6
Employee Organization: Yuba College Faculty Association (YCFA)
- F. Conference with Labor Negotiator – District Negotiator: Al Alt
Pursuant to Government Code Section 54957.6
Employee Organization: California School Employees Association (CSEA)
- G. Public Employee Discipline/Dismissal/Release (G.C. 54957)

3. **REGULAR SESSION**

A. Call to Order

Chairman Flory called the meeting to order at 4:10 p.m.

Present: Jim Buchan, Alan Flory, Brent Hastey, George Nicholau, Ben Pearson, Leela Rai, Xavier Tafoya and Stephen Frothingham, Student Trustee

Absent: None

Chairman Flory announced that the Board met in Closed Session to discuss the items listed on the Closed Session agenda. In Closed Session, the Board voted unanimously to approve a separation agreement of a certificated management employee.

B. Approval of Agenda

Chairman Flory announced the following changes to the agenda since printing:

Item 13A – Follett Higher Education Group Annual Program Review Presentation - DELETED

Item 13B – Presentation of Incentive Award by Pacific Gas & Electric (PG&E) in Recognition of Energy Conservation Efforts to follow Item 5C(1) – MOVED UP ON AGENDA

Moved, Seconded (Hastey/Tafoya), Unanimously Carried that the Board approve the Agenda with the amendments noted.

C. Open Agenda

Chairman Flory explained the process for addressing items listed on the agenda and not listed on the agenda. He also explained that due to the many requests to address the Board, and in the interest of time, twenty minutes would be allowed per subject.

4. **APPROVAL OF MINUTES**

Moved, Seconded (Hastey/Rai), Unanimously Carried that the Board approve the Minutes of the July 21-22, 2009 Summer Planning Session, July 22, 2009 Regular Meeting, and the August 5, 2009 Work Session and Regular Meeting.

5. MEASURE J BOND CONSTRUCTION

A. Measure J Bond Construction – Consent

Chairman Flory requested that Measure J Bond Construction Consent Items 5A(1) through 5A(7) be moved to Measure J Bond Construction - Action to allow discussion.

Moved, Seconded (Nicholau/Tafoya), Unanimously Carried that Items 5A(1) through 5A(7) be moved to Action for discussion.

- 5A(1) Approve Contract for Pre-Construction Services to DPR Construction for Sutter County Facility (J-01)
- 5A(2) Authorize Modifications to the Architectural/Engineering Design Services Agreement with Hammel, Green, and Abrahamson, Inc., for additional design services for the Performing Arts Theatre Building (J-06), Yuba College
- 5A(3) Approve Contract Change Orders for Building 600 (J-08) and Building 1800 (J-21) Renovation Projects, Yuba College
- 5A(4) Award Professional Services Agreement to Sandis Civil Engineers, Surveyors, and Planners for the Design of Fire Water Distribution System (J-11), Yuba College
- 5A(5) Approve Correction in Value of Award of Architectural/Engineering Design Services Agreement and Authorize Modification to Architectural/Engineering Design Services Agreement with Stafford King Wiese Architects for PE Complex (J-14), Yuba College
- 5A(6) Approve Contract Award for Pre-Construction Services to Sundt Construction, Inc. for Allied Health and Public Safety Building (J-25), Yuba College
- 5A(7) Authorize Modifications to Architectural/Engineering Design Services Agreement with GKK Works for Additional Design Services for Building 700 Renovation (J-35), Woodland Community College

B. Measure J Bond Construction – Action

Chairman Flory inquired if Items 5A(1) through 5A(7) are included in the Measure J Bond Construction budget. Vice Chancellor Alt indicated that Items 5A(1) through 5A(7) are included in the Measure J Bond Construction budget.

Moved, Seconded (Pearson/Buchan), Unanimously Carried that the Board approve Items 5A(1) through 5A(7) as presented.

- 5B(1) Accept Initial Study/Mitigated Negative Declaration (IS/MND) for the Colusa County Site
Mr. Jason Barrett, Project Manager, of EDAW AECOM, provided background information and a summary of findings on the IS/MND Project for the outreach facility site for Woodland Community College (WCC) in Colusa County. Mr. Barrett shared that all concerns have been addressed and reduced to a status of *less than significant*. One comment was received from CalTrans; the concerns expressed were addressed.

Moved, Seconded (Nicholau/Pearson), Unanimously Carried that the Board approve the Resolution adopting the Initial Study/Mitigated Negative Declaration (IS/MND) and Associated Mitigation Measures for the Yuba Community College District Colusa County Outreach Facility.

5C. Measure J Bond Construction – Information

Vice Chancellor Alt noted that the September Measure J Project Spotlight focuses on communication of information, signage, and safety measures to control the flow of student traffic around construction areas. Mr. Alt noted also that this information will be posted to the District's Measure J web page.

Information Item 13B

13B. Presentation of Incentive Award by Pacific Gas & Electric (PG&E) in Recognition of Energy Conservation Efforts

President Fairchilds introduced Ms. Denise Lee, Account Manager with Pacific Gas & Electric (PG&E), who presented a rebate check in the amount of \$49,553 to acknowledge the energy reduction and savings made at Woodland Community College. Through participation in the California Community Colleges and Investor-Owned Utility (CCC-IOU) Energy Efficiency Partnership program in conjunction with PG&E and Measure J Bond funding, Woodland Community College was able to save an estimated 136,128 Kwh and 17,116 therms or the equivalent of 365,242 pounds of CO₂ (182.62 tons) in a year.

6. FEATURED PRESENTATION

Dr. Marisela Arce, Dean, Financial Aid/EOP&S/TRIO, provided a PowerPoint presentation in honor of the 40th Anniversary of the Extended Opportunities, Programs & Services (EOP&S) program. The EOP&S program was initiated in California in 1969 by Senator Alfred Alquist. It was created to encourage the community colleges to meet the unique educational needs of students affected by socioeconomic and educational disadvantages. EOP&S was instituted at Yuba College in 1970. The program is designed to provide programs and services over and above the regular educational programs of a community college, and serves low income and educationally disadvantaged students to help them enroll and succeed in postsecondary education. EOP&S serves a population of students who are typically prone to high attrition rates and who also have been under-represented in higher education. The five fundamental goals and objectives of the EOP&S program are: (1) to increase the number and percentage of students enrolled in community colleges that are affected by social and economic disadvantages; (2) to increase the number and percentage of EOP&S students who successfully complete their chosen educational objectives; (3) to increase the number and percentage of EOP&S students who are successfully placed into careers leading to employment; (4) to increase the number and percentage of EOP&S students who transfer to a four-year institution following completion of the related education programs at community colleges; and (5) to improve the delivery of programs and services to disadvantaged students.

Dr. Arce introduced EOP&S students, Saminder Sing, Saulo Mireles, Mary Cundiff, and Manpreet Pawandeeep. Mr. Sing shared that he is a graduate of Yuba City High School, and that his goal of becoming a doctor often seems overwhelming. He stated that EOP&S staff help him to remain focused and encourage him to continue his educational goals. Mr. Sing plans to transfer to UC San Diego and major in Biochemistry.

Mr. Mireles shared with the Board that he began the Summer Readiness Program in 2006. Mr. Mireles shared that his sister graduated from Yuba College as a Business major, his older brother was in the Administration of Justice program, and a younger brother is currently in the Veterinary Technology program. He noted that the EOP&S staff continually encourage him and help to keep him motivated. Mr. Mireles is also a peer counselor in the EOP&S program.

Ms. Cundiff shared with the Board that she became paralyzed at the age of nineteen as a result of a car accident. When her husband lost his job with the Railroad, they were forced to go on assistance. During the 2008 California storm, she and her husband lost their home. It was at that time that she was introduced to the EOP&S program. Ms. Cundiff is enrolled in the Human Services program. She shared that the EOP&S program provided the help she needed with books and supplies, and she has received invaluable support from the EOP&S staff. Ms. Cundiff has maintained a 3.8 Grade Point Average (GPA) and is on the Honors List.

Ms. Pawandeeep shared with the Board that neither of her parents attended college. Her older sister graduated from the EOP&S program and went on to receive a master's degree in education. Two younger siblings also graduated college through the EOP&S program. Ms. Pawandeeep plans to pursue a career as a Registered Nurse. She shared with the Board that the EOP&S program has provided her with the financial and emotional support she needs to stay on track and continue her education.

Trustee Rai stated that she has personally witnessed the success of the EOP&S program by attending the EOP&S Annual Banquet, as have other trustees.

On behalf of the entire Board, Chairman Flory thanked Dr. Arce and the students for the very informative and uplifting presentation.

7. OPEN AGENDA AND PUBLIC COMMENT

Eleven individuals addressed the Board to voice concern regarding the fiscal crisis, course reductions, cancellation of summer session, and the impact of these actions on students. Students who are veterans expressed concern with regard to the cancellation of classes needed for their programs, and fear of losing government benefits should this occur.

8. REPORTS

A. Trustee Reports

Student Trustee Frothingham reported that he attended the student trustee workshop and had opportunity to network with many other student trustees and learn more about his role in serving the students. He stated that students are very concerned about the fiscal crisis and want more information about steps being taken by administration with regard to cuts and how these actions will impact their educational programs at Yuba Community College District.

Trustee Tafoya expressed his concern with the cuts being made to community colleges in the state budget.

Trustees Pearson reported that he attended portions of both the Woodland Community College and Yuba College convocations. Trustees Hastey and Rai reported attending the Yuba College convocation, and Trustee Flory reported attending the Woodland Community College convocation.

Trustees Pearson, Buchan, Nicholau, and Flory each reported that they are veterans and expressed concern for students receiving GI Bill benefits.

Trustee Nicholau stated he had reviewed the memberships of various Yuba College committees and noted that there is a process in place for issues and/or problems to be discussed before they are brought to the Board. He expressed his support of the Chancellor and stated that negative comments should be directed to the Board, as it is the Board that provides direction to the Chancellor.

Trustee Hastey reported that he, too, attended the Yuba College convocation. He noted that the fiscal crisis impacts everyone, and shared that his son recently learned that his program of study at the UC Sacramento Center will be shut down. He noted, also, that educational costs have doubled in the past year. Trustee Hastey added that it is apparent that the District is experiencing growing pains in its transition to a multi-college district.

Trustee Rai noted that in her convocation report, Chancellor Harrington gave a realistic picture of the budget situation and the problems the District would be facing this year. She stated that the Yuba District is not immune to problems experienced at the state and national levels, and stated that it is important to keep communication open and be respectful of one another as the district continues through this crisis.

Trustee Flory reiterated that budget information is available on the Community College League of California (CCLC) website (www.ccleague.org). He additionally reported that he recently had the opportunity to hear a presentation by Cherie Schroeder, Director of Foster and Kinship Care Education at Woodland Community College.

B. Board Foundation Liaison

No reports.

C. Classified Exclusive Representative Report

Ms. Donna Veal-Spenser, CSEA President, reported that CSEA has been proactive with regard to cost saving suggestions. In December 2008, representatives from CSEA, Academic Senate, Yuba College Faculty Association (YCFA) and Yuba College-American Federation of Teachers (YCAFT) met with Dr. Willard Wright, (now retired), Vice Chancellor of Administrative Services, and were asked to identify concessions in lieu of positions being lost. Classified staff member Jackie Harryman identified areas of possible cost-savings throughout the budget, which was presented to the Board along with a list of ideas from classified staff for cutting expenses. Ms. Spenser requested that if cuts are unavoidable, that the Board direct that they be spread equitably. CSEA will soon begin a postcard campaign to share information about the duties and responsibilities of each classified staff member.

D. Yuba College Reports

(1) Yuba College Academic Senate

Yuba College Academic Senate President, Helen Nickolson, congratulated Trustee Nicholau on the recent newspaper story about him in the *Appeal Democrat*. Professor Nickolson addressed the Board requesting that the Board change the location of the October meeting to be held at Yuba College rather than the Clear Lake Campus, and that the Board hold a special meeting in October to discuss the budget. Professor Nickolson stated that the decision to cut the summer session was done without consultation with the Yuba College Academic Senate and the process used did not follow the Board's shared decision making policy. She noted that the cancellation of summer classes could impact students in the Veterinary Technology, Radiologic Technology, and Psychiatric Technician programs. She requested that although summer session is not an educational program, that a policy be developed to address non-program programs. A written report was provided.

(2) Yuba College President's Report

President Adkins provided an update on campus activities since the last meeting. Of special note, Bonnie Loghry, Yuba College Instructional Assistant in the Veterinary Technology Program and Advisor/Mentor to the Yuba College Student Chapter of the National Association of Veterinary Technicians in America (NAVTA) was named the NAVTA 2008 Advisor of the Year and featured in the Summer 2009 *NAVTA Journal*. Dr. Adkins shared with the Board that various avenues have been utilized to communicate information to faculty and staff about the current Yuba College budget. A written report was provided.

E. Woodland Community College Reports

(1) Woodland Community College Report

Woodland Community College Academic Senate President, George Galamba, suggested that although budget information is available on the internet, it would be helpful to have a budget spreadsheet posted to the district website to allow faculty and staff to create "what if" scenarios with regard to furlough savings, reduction in wages, benefits, utilities, etc. He noted that the lack of information available causes anger and frustration. Professor Galamba stated also that the July 22, 2009 Board meeting minutes state that the district must cut 500 FTES, and commented that this is a misnomer in that the district is not cutting 500 students, but rather dollars. A written report was provided.

(2) Woodland Community College Presidents Report

President Fairchild provided an update on activities since the last meeting. She reported that the Associated Students of Woodland Community College (ASWCC) now have seven student volunteers to serve on the College Council, Basic Skills, Sustainability Committee, Communications Resource Committee, and Curriculum Committee. A written report was provided.

F. Chancellor's Report

Chancellor Harrington congratulated Trustee Nicholau for having been featured in the *Appeal Democrat* on August 28, 2009, and noted that it was a very nice article. Chancellor Harrington attended both college convocations and also held the District Services "First Annual Organizational Meeting". She reported that she has started a process this year of sending regular communiqués to all district employees. The communiqués will also be posted to the website. Chancellor Harrington thanked Dr. Arce and the EOP&S students for their informative presentation.

Chancellor Harrington noted that the District lost nearly \$5 million of state revenue in just the last few months. Administration took a proactive approach in March to establish budget groups at each college to ensure a method was in place for communicating budget information over the summer. She added that administration has the information provided by classified staff, including the very first spreadsheet from Ms. Harryman, and has implemented many of the savings suggestions. Administration has been very careful to protect individual staff members as each college and the District Services Unit make their cuts concurrently. With regard to comments made about the cancellation of summer classes in June, Chancellor Harrington stated that administration is looking carefully at each program area individually, and is sensitive to the needs of our students, including those who are veterans. She noted

there is a four unit, four week requirement for those on the GI bill during summer. In response to comments made by Professor Galamba, she shared that the District received, for the first time ever, an FTES workload reduction as well as a fiscal reduction to the budget. Chancellor Harrington shared that she has met with students from the *Prospector* regarding the budget. The Community College League of California (CCLC) website lists numerous articles from around the state about how community colleges are having to make budget cuts. Chancellor Harrington noted that the students' request for more information and communication has been heard. She will work with Dr. Lopez to post more information to the website.

Trustee Tafoya inquired if veteran students could enroll in Distributive Education classes during the summer. Chancellor Harrington stated that the problem is course availability and the cost involved, and added that these are just a few of the details administration is still working through with the June closure.

9. BUDGET UPDATE

Vice Chancellor Alt provided a PowerPoint presentation to update the Board on the status of the 2009-2010 budget. He shared a retrospective budget timeline showing the District's response to information received from the state and the impact to the YCCD Budget. He shared with the Board that administration began making reductions in Fall 2008. Of significant note, however, was that the District was notified on June 24, 2009 that it would have to make reductions of \$1.7 million to the 2008-2009 budget, with only six days left in the 2008-2009 fiscal year. Additionally, on August 4, 2009, the District received another notification of a 4% workload reduction (\$1.5 million) to YCCD's 2009-2010 budget. Executive staff attended a statewide budget meeting on August 21, 2009 and learned that federal stimulus funds would be reduced from \$130 million to \$37 million. Essentially, from June 24, 2009 forward, the District experienced reductions of \$3.5 million. The District received funding in 2008-2009 for 8195 FTES while generating 8431 FTES. Funding was reduced further to 7858 FTES for 2009-2010, essentially de-funding the District by 337 FTES. Using the 2009-2010 tentative budget as a base, excluding fixed costs, and based on use of discretionary funds, executive staff determined the allocation of reductions as follows: District Services – 16%; Yuba College – 60%; Woodland Community College – 24%.

With regard to what other community college districts are doing, Vice Chancellor Alt noted that consistent with numerous articles available on the Community College League of California (CCLC) web site, the results of the Chief Instructional Officers (CIO) Survey available on the State Chancellor's Office web site shows that most other districts are eliminating 100 to 400 course sections, eliminating Winter and/or Summer sessions, making personnel reductions in all employee groups, and other negotiated reductions or concessions (salary reductions, benefit reductions, etc.).

Risks in this year's budget include property tax shortfalls, reduced student fee revenue, over-estimated state tax revenue, and mid-year cuts or deferrals, which may cause the need for an additional Tax Revenue Anticipation Note (TRAN). Information from the Statewide Budget Meeting also indicates there will likely be no growth funding and no COLA for 2010-2011, and the Systems Office has indicated that districts should plan for a deficit next year as well.

To address comments and questions regarding the process followed in determining budget and workload reductions, Chancellor Harrington requested that Vice Chancellors Espinoza and Alt and Presidents Adkins and Fairchilds share with the Board what is taking place in each of their units to address reductions.

Chairman Flory reiterated that the 2009-2010 year was used as the baseline, and reductions were allocated based on these numbers and provided to the college presidents. Vice Chancellor Alt acknowledged that this was correct. Trustee Hastey clarified that the 60% for Yuba College was 60% of the cut, not its budget.

District Services Unit: Dr. Espinoza stated that the unit has actually been working at this for about a year. Any staffing from 2009-2010 was moved forward on the five-year staffing plan. For 2009-2010, discussion began very early with the budget managers. Budget managers were informed that they needed to start making reductions, although we did not know a definite percentage, and that any discretionary monies were going to be reviewed. Anything that could be put off for a year, use grant funds, etc., was done. Classified staff also were asked to identify areas for reduction. One of the areas we are looking at carefully is travel, and all positions are still under review. At this point, open positions will be held vacant, and will be re-evaluated in a few months.

Woodland Community College: President Fairchilds shared with the Board that discussion about cutbacks for 2009-2010 began in earnest in the spring, although it was difficult to put concrete plans into place as

information from the state kept changing. A campus forum was held in the spring, and the decision was made to establish a budget advisory group. A Scheduling Advisory Group made up of faculty and administration, and an ad hoc Budget and Planning Committee were also established with membership consisting of Senate representation, faculty, staff, students, and administration. Clerical support staff established a Standardized Purchasing process as a cost-saving measure. Managers were given directions on budget reductions for the fall. During this time, information received from the state and the League was shared with the campus community. This continued over the summer. The fact that the summer session might be reduced was addressed, although consensus was not reached. Managers were given direction. President Fairchilds noted that she also attended the Statewide Budget Workshop. A budget forum was held on campus last week, and another forum is scheduled for September 17th.

Yuba College: President Adkins shared that retired Yuba College President, Paul Mendoza, held an open forum in December to discuss the budget, and in early winter he instructed budget managers to begin cutting back where possible. During the planning process for the 2009-2010 year, it was learned there would be more reductions. A budget group was established for the summer with meetings held. A budget forum was held on August 21st to provide critical information about the budget. President Adkins stated that she has been meeting with the Academic Senate leadership, and also meets with the Deans and Directors who are the budget managers. An open budget forum was also held at the Clear Lake Campus. Dr. Adkins stated that Yuba College is still working to make the needed reductions in the unit, noting that at this point it is communication and a collaborative process.

Ten individuals addressed the Board regarding the Budget Update, expressing concern and frustration about budget cuts, class reductions, and lack of supplies, and the need for more information available to students about these issues. Students in the Human Services program spoke in support of the program and the need for Human Services in our community. The use of reserves, pay cuts, and overcrowded classrooms were also discussed.

Chairman Flory called a short break at 8:09 p.m. The meeting reconvened at 8:18 p.m. and two more individuals addressed the Board expressing concern about the current fiscal crisis.

10. LEGISLATIVE UPDATE

Dr. Adrian Lopez, Director of Public and Governmental Relations shared with the Board that information was just released that only \$37 million in American Recovery and Reinvestment Act (ARRA) stabilization funds of the budgeted \$130 million will be available to help backfill categorical programs. Details are still under discussion at the state.

11. CONSENT

Moved, Seconded (Buchan/Hastey), Unanimously Carried that the Board approve the Consent Calendar as presented.

- A. Categorically Funded Positions
 - (1) Approve Short-Term Classified Employees (Temporary Classified and Non-Academic/Non-Classified) – Assembly Bill 500
- B. District Funded Positions
 - (1) Approve Short-Term Classified Employees (Temporary Classified and Non-Academic/Non-Classified) – Assembly Bill 500
 - (2) Permanent Employment
 - (a) Confirmation of Retirement
 - (i) Sharon Humphrey, Student Services Technician, Clear Lake Campus
- C. **OTHER**
 - (1) Approval of Warrants
 - (2) Approve Computer Donation to Leo Chesney Women's Center Education Department
 - (3) Approve Foster/Kinship Care Education 2009-2010 Program Plan

12. ACTION

- A. Approve 2009-2010 Board Conference Travel

Motion was made by Trustee Tafoya and Seconded by Trustee Buchan that the Board authorize a cap on 2009-2010 Board travel expenditures and authorize Board member attendance at state and national conferences at an amount not to exceed \$17,500 for the seven members.

Trustee Frothingham stated that although this item authorizes a cap on travel expenses, in light of the current fiscal crisis, a deeper cut might be in order.

ASYC President, Juan Cervantes, addressed the Board, stating that the district budget for student travel had been cut. He inquired how the Board could justify its travel budget when the student travel budget is being eliminated.

Motion was made by Trustee Frothingham to amend the motion to reflect that Board members wishing to attend conferences would do so at their own expense.

Trustee Rai seconded the motion.

After further discussion, Trustee Frothingham withdrew the motion to amend. Request was made to restate the motion.

Chairman Flory restated the primary motion that the Board authorize a cap on 2009-2010 Board travel expenditures and authorize Board member attendance at state and national conferences at an amount not to exceed \$17,500 for the seven members.

Motion was called. Motion failed.

- B. Approve 2008-2009 Institutional Effectiveness Model Annual Report
Dr. Espinoza provided a report on the Institutional Effectiveness (IE) Model for 2008-2009, noting that it serves a dedicated and functional purpose for YCCD's focus on planning, research and student success. The District has implemented components of the IE Model over the last four years. The model was designed and vetted through the shared decision-making process that included the District Council. The final version of the Model was adopted by the Board in September 2007, and implemented in its first full cycle of review with each of the five components in 2008-2009. Dr. Espinoza reported the results of each component, and stated that the next step will be to align resources and services based on the outcomes of the review processes to better serve the colleges' missions and accomplish the Board's Strategic Directions.

Moved, Seconded (Nicholau/Hastey), Unanimously Carried that the Board approve the 2008-2009 IE Model Annual Report as presented and direct the administration to continue its work in evaluation, planning and improvement.

- C. Approve Five Year Technology Plan, 2007-2011
Director of IT, Karen Trimble, provided an update on the FiveYear Technology Plan. She shared that the Plan includes individual sections for Woodland Community College, Yuba College, and District Services, addressing items specific to each. Ms. Trimble also shared that each initiative identified in the Plan is tied to one of the Board's Strategic Directions.

Moved, Seconded (Hastey/Nicholau), Unanimously Carried that the Board approve the Five Year Technology Plan, 2007-2011.

- D. Adopt Resolution Authorizing Separate Bank Accounts
Moved, Seconded (Tafoya/Hastey), Unanimously Carried that the Board approve the resolution to authorize continuing need of separate bank accounts.
- E. Adopt Resolution Authorizing Signatory Authority for California Safe Drinking Water State Revolving Fund American Recovery and Reinvestment Act (ARRA), and Adopt Project Budget, Well Replacement–Waterline Connection Project at Woodland Community College

Moved, Seconded (Hastey/Nicholau), Unanimously Carried that the Board (1) Adopt the project budget in the amount of \$382,400 for the Woodland Community College Well Replacement – Waterline Connection project; and (2) Adopt the resolution authorizing the Vice Chancellor Administrative Services to sign the funding agreement and amendments for funding under the California Drinking Water State revolving Fund and the American Recovery and reinvestment act of 2009 to sign all certifications and reports required for such funding, to approve claims for

reimbursement; to execute the budget and expenditure summary, to sign the contractor's release form and to sign the certification of project completion.

13. INFORMATION

- A. DELETED - Follett Higher Education Group Annual Program Review Presentation - DELETED
- B. Presentation of Incentive Award by Pacific Gas & Electric (PG&E) in Recognition of Energy Conservation Efforts

This item was addressed earlier on the agenda.

- C. Quarterly Financial Status Report (CCFS-311Q)

Vice Chancellor Alt presented the 311-Q report. The Education Code requires California Community College Districts to report their financial condition quarterly, and enter the information into the minutes of the meeting.

- D. Yuba College Faculty Association (YCFA) Requests

YCFA President, Lisa Jensen-Martin, addressed the Board stating that she represents all district faculty and is the only person who addresses districtwide faculty issues with the Chancellor. She shared that at the July 22, 2009 Board meeting, she requested that faculty be involved in the process to reduce classes. Professor Jensen stated that a meeting was convened involving the Chancellor, both College Presidents, and Vice Chancellor Alt. Professor Jensen stated that the current Shared Decision-Making Model is not working. She stated that while it may be an effective decision-making process, it is not shared decision making, and added that it looks like a corporate structure rather than a college structure. Professor Jensen requested that the Board have discussion about the shared decision making process, direct the Chancellor to develop a new process, and that the new process be adopted as Board Policy. She suggested also that a Chancellor's Cabinet be established made up of faculty, staff and students to provide for effective constituent participation. She added that by establishing this group, there would be a districtwide budget process inclusive of all constituents; an improved flow of information to and from the Board; and a process of checks and balances for top administration.

Chancellor Harrington shared with the Board that the meeting with Professor Jensen, the College Presidents, and the Vice Chancellor of Administrative Services lasted about four hours and a number of issues were discussed. She added that the District is still very new at working in a multi-college structure. Chancellor Harrington stated that she would convene a meeting with Professor Jensen to review the Shared Decision-Making Model and report back to the Board.

14. ADJOURNMENT

Chairman Flory adjourned the meeting at 9:15 p.m.

Respectfully submitted,



Nicki Harrington, Ed.D.
Board Secretary