

Yuba Community College District  
**Academic Senate**  
M I N U T E S

**Senators Present:** Rubiales (Chair), Nickolson (Vice Chair), Althausen, Canto-Lugo, Correa, Galamba, Heaton, Kitchen, May, Ng-Hale, Parsafar, Schoenherr, Willson.

Senators Absent: Gomez.

In Attendance: Lowe, Jensen, Murai.

1. The agenda was approved. Minutes from the Feb 22 meeting were approved.
2. President's Report:
  - a. The Diversity Project Team, in concert with the HR office, recently distributed a memo announcing a new point system in screening applicants for faculty positions. Since any changes in the hiring procedures for faculty must be approved by the Senate, the announced change will not be forwarded to the Board until the Senate has had a chance to advise and consent. Rubiales will consult with the Diversity Team and HR and report back to the Senate.
  - b. George Galamba has been officially recognized as the new President of the Woodland College Senate, pending an inaugural ball and parade.
- Vice-President's Report:
  - a. A fund of \$5,000 has been established with the President of each campus to assist students who have emergencies. Guidelines for eligible student needs will be distributed to faculty and staff.
  - b. Dr. Harrington has endorsed the Senate resolution requesting that all faculty members serving on evaluation committees attend the tenure hearings.
  - c. The Legislative Budget Analyst has announced there should be no funding shortfall for the 2007 budget year.
3. Senator Ng-Hale reports that progress is being made by her and Sandra Graciano preparing a report to the Senate regarding an apprenticeship program for graduate students. Interns would be placed with a faculty mentor to gain experience in and out of the classroom. The report calls for stipends for both the intern and the mentor.
4. An issue was discussed relative to three faculty positions that will soon be vacant: Psychology Marysville, Counseling Woodland, and Music Marysville. The administration is willing to fill these soon to be vacant positions. The Faculty Staffing Committee has instead asked to review the positions and determine itself whether they should be filled. Rubiales will meet with the Chancellor and the Faculty Staffing Committee and report back.
5. The remainder of the meeting was devoted to a review of Senate progress in meeting its annual goals and projects. Rubiales reported that satisfactory progress

has been made in meeting six of the thirteen goals: mentoring, internships, WCC Senate, communication, SLO's, and WASC Accreditation. A brief report was provided on the progress of the other goals:

1. Faculty Hiring Handbook—the Senate needs to review the current draft of the document and approve it. A deadline of June 7 was established.
  2. Faculty Staffing Committee—the Senate goal of developing clear policies and procedures for committee membership and providing Senate oversight remains problematic. Progress is still needed.
  3. Study Abroad—the Senate voted to endorse Senator Galamba's recommendation that the District join CCIE (California Colleges for International Education.) In addition, the Senate formed a committee with Rick Murai as chair that will present a report back to the Senate on the procedures for offering travel abroad opportunities to faculty and students. Administrative involvement is needed in supervising and recruiting faculty, procuring consortium fees, recruiting students and advertising the program, and providing any support as needed. The newly formed committee will report back to the Senate.
  4. Faculty Recognition—a process for recognizing faculty for their professional achievements is still being developed.
  5. Campus Life—the Senate recruited Travis Smith to sponsor a local chapter of Phi Beta Kappa. Other campus life issues will be the responsibility of the Marysville Site Council.
  6. Faculty Contact with Universities—little progress has been made to achieve this goal. A Senate task force is needed.
  7. Diversity--the Diversity Team is working with HR to strengthen the faculty screening and recruitment process. Problems with the process are noted earlier in the minutes. Rubiales will report back to the Senate on this goal.
6. The meeting was adjourned at 1:02 p.m.