

Yuba College
Academic Senate
M I N U T E S
February 12, 2009

Senators Present: Nickolson (president), May (vice-president), Boren, Buckley, Canto-Lugo, Davidson, Devries, Heaton, Kemble, Kitchen, Morgan, Ramsey, Willson

Guests: Alexander, Bell, Burgeson, Davis, Dobbs, Ellis, Jukes, Strick, Syda, Trutna

Meeting was called to order at 12:00.

1. Agenda: approved.
2. Minutes: Jan. 29, 2009 minutes approved with no corrections.
3. Report on Feb. 5, 2009 closed session
 - a. **Tenure Hearings:** Suzanne Jones and Kevin Orton were both recommended for approval of tenure, and their names will be sent to the Board of Trustees. No action was taken regarding Joni Williams' tenure; discussion will continue at a special session on Feb. 17, 2009.
4. Committee reports
 - a. Hiring committee appointments: The Senate approved Chris Myers to sit on the hiring committee for Vice Chancellor of Finance, and Brian Jukes and Jeanie Lee to sit on the hiring committee for MESH Dean. May will co-chair the MESH Dean hiring committee with Dr. Trutna.
 - b. **Tenure Hearings:** The Senate held closed tenure hearings for Greg Kemble, Travis Smith, and Ellie Frank. All three were recommended for approval of tenure, and their names will be sent to the Board of Trustees.
5. Old Business
 - a. **Senate elections:** Heaton noted that she had not yet received any nominations for Senate positions. She announced the need for nominations through email and snail mail boxes (Morgan affirmed that she did the same at Lake), but still feels the Senate needs to get the word out.
 - b. **Diversity Plan:** Nickolson sent a copy of the latest Diversity Plan to the Senate and asked that Senators forward it to the faculty and speak with their constituents. The DP Team intends to send this to the Board of Trustees for information on Feb. 25, with a vote planned for the next month.

May added that he sees the appendix, which includes much that the Senate and other faculty members objected to, as the "camel's head under the tent... and soon we will have the whole thing upon us." President Mendoza said not to worry, but May is concerned that once voted on, the items in the appendix would carry the

same weight as the main document. May recommends voting against the document as it stands.

Boren wondered why Woodland is so in favor of the plan when Yuba is not.

Nickolson said the Senate needs to gather responses from constituents to create a coherent response.

6. **Bin** (gasp!)

- a. **District Hiring Process:** Nickolson's review: the Senate had been upset that faculty had had no representation when the Vice Chancellor position was filled last summer. She had met with HR Director Alt, who claimed that the district hiring manual was in revision. She also had been told that the position would not affect college level issues, though Willson noted that Dr. Espinoza currently sponsors a number of committees, including the Diversity Committee and Matriculation, among others—all of which do affect faculty directly.

Nickolson noted that, though the latest district hire (Vice Chancellor of Finance) will include faculty representation, the Senate still needs to push for a procedure to be laid out in writing.

- b. **Internship Program** – nothing to report
- c. **Recognition Event** – Willson is working on this
- d. **FLEX:** Canto-Lugo is arguing for workshops to be permitted during the day, as is true for many other colleges, providing the workshop time does not conflict with official duties, (such as teaching or office hours). This needs an official decision.
- e. **Revision of Constitution and By-Laws:** The document has been sent to constituents for suggestions. Davidson asked when the Constitution was to be presented for a vote. Nickolson hoped that one last special meeting would be enough to get a version that could be presented to the Senate as a whole. Then, as soon as possible, it would be sent to the faculty, who should have it 5 days before a vote is taken.

Meeting adjourned 12:55.

YUBA COLLEGE ACADEMIC SENATE

TO: Academic Senate Members
FROM: Helen Nickolson
SUBJECT: Weekly P Report
DATE: February 11, 2009

College Council Meeting—Tuesday, February 10, 2009

- President Mendoza indicated that he is trying to move very deliberately (in contrast to the budget situation of 2003) in deciding what should be done about the automatic refill and new faculty positions which were recommended by the Faculty Staffing Committee.
- The Equipment Request Recommendation was presented (next page).
- The Mission Statement for Yuba College will be going out again for further review and response. For accreditation purposes, the statement must contain specific information as provided in Ed Code. Here is the latest **draft** for consideration:

Yuba College is dedicated to excellence in student learning and success, to the development of individual potential, to responding effectively to the diverse educational and economic needs of the community and to enriching the quality of life in the community by creating opportunities and opening minds. As an open access institution of higher education within the California Community College System and as a gateway to the world, Yuba College embraces diversity and provides comprehensive quality educational programs and student services.

The primary purposes of the educational program are to prepare students for transfer to baccalaureate-granting institutions, entry into the job market or further career development. Yuba College offers general education, vocational education, degree and certificate programs at the lower division level. The College further offers instruction and related student services in areas which develop basic skills and student success including remedial education, English as a second language instruction, and adult non-credit courses. Yuba College is committed to promoting leadership and responsibility, to encouraging a thirst for knowledge in all members of the college community, and to regularly reviewing its mission and its effectiveness.

- The Diversity Plan has been modified so that it is basically in skeletal form without the prescriptive and intrusive language relating to curriculum, evaluations, and other areas which are under the purview of the Senate. The language which was deleted has been put into an appendix so as not to lose any of the ideas which may be applicable to future use. I have requested a copy of the new version and will email that to you as soon as I receive it.
- The Senate and Administration have requested spring workshops from the State Academic Senate and California College League.
- Mendoza, Trutna, Krebs, Michel, May, and I met to discuss future plans for accreditation and SLOs. Michel is developing an SLO Handbook and training will take place this spring. Challenges include identifying programs, managing data, and identifying people for the standing SLO Committee, which will also be the steering committee. Proper development and follow-up with SLOs is critical to achieving accreditation and Yuba may need to use a good portion of the Convocation to developing Course SLOs.
- Kemble, Heaton, Boren, Canto-Lugo, and I met and continued working on the Constitution. I feel we've made a lot of progress, but we will need to meet at least one more time before we present the results to the Senate at large.

January 29, 2009

TO: Paul Mendoza and Kevin Trutna
FROM: Larry Michel, ERPC Chair
RE: Final Equipment List

Below is the final priority listing of equipment for Yuba College. The total for the items is \$52,788. This allows for approximately 10% of the original money to be used for shipping and taxes. The total that we had available was \$58,028. The library had requested \$50,000. The committee has allocated \$5000 to them.

Please let me know if you have any questions.

Dept.	Item	Cost
1 Biology	Shelving Unit - similar to existing ones in room 808	\$ 2,000.00
2 PE	Dryer	\$ 3,470.00
3 Nursing	Skills Lab Supplies	\$ 6,000.00
4 Vet	Centrifuge	\$ 910.00
5 Safety	Wildland Fire Fighting Brush Clothing	\$ 9,750.00
6 Career	AWS Code Books	\$ 1,855.00
7 Lake	Business - 5 Ten-Key Machine Replacement	\$ 378.75
8 Music	10 Musician Chairs, 17.5, BLK, TX, BLK 5900	\$ 1,880.00
9 Biology	Olympus Trinocular Teaching Microscope	\$ 3,200.00
10 Safety	Gun Safe	\$ 3,800.00
11 Beale	Grade Master 600 (Test Scoring Machine	\$ 895.00
12 MESH	Infinity Color Digital Camera for Instructor's Microphone	\$ 3,100.00
13 Engineer	Projector Ceiling Mount Unit	\$ 375.00
14 PE	Ice Machine	\$ 3,285.00
15 Career	Vetilation System for CNC Plasma Table	\$ 2,700.00
16 Library	Books, e-books, and reference works on various subjects	\$ 5,000.00

17 Engineer	Eye Wash Basin	\$ 500.00
18 Nursing	Shure SCm 810 8 Channel Microphone Mixer a	\$ 3,000.00
19 SS	Toshiba 26" 720p Widescreen Flat Panel LCD HDTV	\$ 499.00

There was \$189,754 for the District. Yuba College received \$128,028. Computers for Yuba were allocated \$50,000 and media \$20,000. The balance is reflected above.