

## MINUTES

Yuba College Academic Senate

September 8, 2005

APPROVED

Present: Althausen, Correa, Galamba, Heaton, May, Nickolson, Parsafar, Rubiales, Schoenherr, Shivers, Willson.

Absent: Katanic, Ng.

Guest: Lowe, Freiler

1. The meeting began at 1:05 pm in Room 300. The agenda was approved, but the minutes for the August 25th and September 1st meetings need further modifications. Angela Willson will e-mail the corrected minutes out soon.
2. Minutes for future meetings will be recorded by Tim May. Angela Willson will be in charge of distributing the minutes and keeping a record for Senate archives.
3. Rubiales discussed some of the computer-related problems in distribution of agendas and minutes; the Senate is working to resolve these technical problems.
4. Rubiales then summarized an issue relative to Senate appointments on hiring and evaluation committees. Senate policy has been that Senate representatives to hiring and evaluation committees be from outside the academic division of the person being hired or evaluated. Some Woodland faculty members have asked for clarification since this policy has not always been followed in the past. The purpose of the policy is to insure objectivity, prevent political cronyism, and improve communication between divisions and campuses. The consensus of the group is that the policy of outside appointments should be re-affirmed even if, in the case of Woodland and Lake, it means faculty must on occasion travel to the other campuses. The policy will be on the September 15th agenda so that the will of the Senate will be formally included in any current faculty hiring and evaluation procedures.
5. Rubiales summarized faculty appointments to various standing committees and hiring/evaluation committees; the Senate approved all of the names submitted. These appointments follow. Hiring committees: Director of Institutional Research—Larry Michel; Dean of Instruction, Woodland—Rubiales, Bean, Turner; Dean of Student Services, Woodland—Nickolson, Ortiz, Duncan; Woodland Math instructor—Schoenherr. Standing committees: Faculty Evaluation Committee—Willson, Nickolson, Heaton, Alexander; Diversity Project Team—Shivers, N. Canto-Lugo. Evaluation committees for new faculty: Buck—Rubiales; Everett—Bliss; Gassman—Latimer; Orton—Boren; Williams—Turner; Abele—Parsafar; McCabe—Schoenherr; Pickney—Ng.
6. The State Academic Plenary Session will be held in Anaheim on October 27- 29. Attending from Yuba will Rubiales and Nickolson. Galamba will also attend, schedule permitting.
7. Rubiales announced that the Faculty Handbook, which has been carefully revised for currency, would be distributed soon. Also, Nickolson has mailed a copy of the faculty hiring procedures to all Senators.
8. Galamba explained that our current contract allows new faculty to serve on hiring committees after two years with the District, but they are not allowed to serve on

evaluation committees. This presents a practical problem, especially at Woodland, where it is difficult to find enough faculty members to complete evaluations. The matter will be discussed further at the September 15th meeting, perhaps resulting in a Senate recommendation to YCFA to allow two-year faculty to serve on evaluation committees.

9. Nickolson relayed a concern by some faculty that evaluation procedures are not uniform across academic divisions and campuses. Some deans require summary meetings; some do not. The need for consistent evaluation procedures was emphasized.

10. President Rubiales ended the meeting by reminding all Senators to talk with their division and department faculty so that current issues are appearing on our Senate agendas.

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