

## MINUTES

Yuba College Academic Senate  
October 6, 2005

Present: Althausen, Correa, Galamba, Heaton, Katanic, May, Nickolson, Ng, Parsafar, Rubiales, Schoenherr, Shivers, Willson.

Guests: Lowe, Elder, Lowe, Farrell, Trimble.

1. Minutes of the September 29 meeting were approved. The agenda was approved without additions.
2. Nickolson said only a handful of faculty surveys regarding the evaluation process have been received. The evaluation committee should have a report soon.
3. The Senate endorsed the current Hiring Manual, revised May 12, 2005. Rubiales said the procedures would be used this current year; the Senate will continue to discuss and review hiring procedures as needed.
4. Jim Kitchen and Kevin Wildey were nominated for the Marysville adjunct Senate rep position. A ballot with the names of these two candidates will be distributed to Marysville adjunct faculty next week.
5. The subcommittee to study the appointment, roles, and representation of Senate committees will consist of Willson (chair) and Parsafar, Althausen, Papin, M. Canto-Lugo, and Kellogg.
6. Dave Farrell, Karen Trimble, and Connie Elder asked the Senate to endorse a request that all faculty members submit grades for the Fall, 05 semester electronically, using Web Advisor. After some discussion, Senate members endorsed a motion that most faculty members should submit their grades using Web Advisor by December 23rd. The motion is carefully worded to make exception for those instructors who, due to late final exams or distance education submissions, are simply unable to meet the new submission deadline. Information systems has prepared a handout to walk instructors through the electronic grade submission process. Senators expressed confidence that faculty members could and would cooperate.
7. A related but far more serious problem was discussed for the remainder of the meeting. The administration, without consultation with the Senate or apparently even instructional management, made a unilateral decision during bargaining sessions with CSEA to shut down the District until January 9. The Academic Senate was not consulted and has not even received after the fact notification from District Administration or the Board. Senators expressed concern that the process followed represented not only poor inter-management communication (it appears instructional management was not kept in the decision loop) but also an abrogation of shared governance. Clearly, the decision will

have a negative impact upon students and faculty. Some of the anticipated problems discussed:

- The difficulty for many instructors to meet the December 23 grade submission deadline
- The anticipated erosion of the final exam schedule
- The hasty transition to electronic grade submission
- The absence of registration, orientation, placement testing, counseling for approximately 600 new students the week of January 2
- The absence of electronic and telephone registration for hundreds more new students the week of January 2
- The absence of bookstore service to students and faculty
- The elimination of necessary technical preparation for online courses
- The closure of the library and all offices to students and faculty preparing for the new term
- The problems in conducting college business: mail, payroll, interaction with public, etc.
- The elimination of a possible intersession term for the next three years

Senate members endorsed the idea of a special meeting next Thursday, October 13th in Room 201. Paul Mendoza will be asked to address the rationale for the decision, the process that was followed in arriving at this decision, and the lack of communication and consultation with the Academic Senate. The Senate is especially interested to discuss the administrative plan to deal with the many anticipated problems resulting from this decision.

The meeting was adjourned at 1:10 p.m.

10-7-05 tm